



Estb. : 1958

MAHARSHI VISHWAMITRA MAHAVIDYALAYA
(A Constituent Unit of Veer Kunwar Singh University, Ara)

EmailID:mvcollegebuxar@gmail.com | Website:www.mvcollegebuxar.org

SELF STUDY REPORT -2016

For

1ST. CYCLE ASSESSMENT AND ACCREDITATION



SUBMITTED TO

NATIONAL ASSESSMENT ACCREDITATION COUNCIL ,BANGALORE

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

SELF STUDY REPORT (SSR)
of
MAHARSHI VISHWAMITRA MAHAVIDYALAYA
(A Constituent unit of Veer Kunwar Singh University, Ara)
(Established on 11.06.1958)

CHARITRAVAN, BUXAR, (BIHAR) INDIA PIN - 802101

for

Ist. CYCLE ASSESSMENT & ACCREDITATION

By

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL
(NAAC)



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Dr. Nanheshwar Prasad
Co-ordinator
NAAC Steering Committee

DR. NAVEEN KUMAR
(PRINCIPAL)

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ACKNOWLEDGEMENT

This Self Study Report has been prepared following the guidelines of NAAC. The report is reflection of the academic, students support services and administrative functions and activities happening during the past years in the College focusing on the seven criteria i.e curricular Aspects, Teaching-Learning and evaluation, Research, Consultancy and extension, Infrastructure and Learning Resources Students, support and progression, Governance, Leadership and management, innovations and Best Practices and Departmental Exercises. It is an endeavour which encourages us to examine our strength assess our weaknesses, accumulate the opportunities offered in higher education and prepare the challenges that are at the forefront.

A committee comprising of nine senior faculty members has been constituted to complete the report under my co-ordinatorship. The committee has prepared the report through group discussions with its members and regular interactions with the principal and the entire campus community. This report has been finalized with utmost sincerity, honesty and collective effort of the faculty members and regular motivations of our principal Dr. Naveen Kumar.

The college NAAC steering team are also thankful to all those who diligently worked hard to obtain inputs including data and figures to prepare the SSR.

I am very much keep to meet and welcome the peer team of NAAC to visit our institution. Such occasion and interaction provides enrichment to us with their comments and suggestions.

I thank the heads of the departments, Librarian, Physical Director and all others for their help in preparing the Self Study Report.

I thank the teaching and non-teaching staffs who helped me in getting the final draft.

Lastly, I wish to thanks all those persons who, directly or indirectly supported us to prepare this SSR. We are eagerly looking forward to welcome the peer team and hope they will applaud our efforts.

With thanks,

(Dr. Nanheshwar Prasad)

Co-ordinator,
NAAC Steering Committee.

NAAC STEERING COMMITTEE

In pursuance of NAAC Assessment and Accreditation and to prepare Self Study Report (SSR) a Nine member committee has been constituted.

01. Dr. Naveen Kumar	(Principal)	- Chairman
02. Dr. Nanheshwar Prasad	(Pol. Science)	- Co-ordinator
03. Prof. Balajee Prasad Verma	(Chemistry)	- Member
04. Dr. Shyamjee Mishra	(Physics)	-Member
05. Dr. Triloki Nath Pandey	(Hindi)	-Member
06. Dr. Lalanjee Mishra	(Philosophy)	-Member
07. Dr. Tribhuwan Narayan Singh	(Botany)	-Member
08. Dr. Rajesh Kumar	(Economics)	-Member
09. Dr. Subhash Chandra Pathak	(English)	-Member

PREFACE

MAHARSHI VISHWAMITRA MAHAVIDYALAYA, Buxar popularly and briefly known as M. V. College, Buxar was established by the elite people of Maharshi Vishwamitra society of Charitravan, Buxar district at Buxar town on **11th. June. 1958.**

Initially, this college was affiliated to Magadh University, Bodh-Gaya, after bifurcation of Magadh University, Bodh-Gaya and establishment of Veer Kunwar Singh University at Ara in year 1992, it came under the jurisdiction of Veer Kunwar Singh University, Ara. It became constituent college in year 1980.

The college upholds the ideals of Swami Sahjanand Sarswati, who was a profound thinker, great saint and veteran kisan leader of his time, to achieve excellence in higher education, empowerment through knowledge, inclusive growth for socio-economic change and sustainable development through hard work and sincere efforts by all associated with this institution.

We are imparting undergraduate Honours & General courses in Arts, Science & Commerce in 16 subjects and P.G. Courses in Four subjects. Vocational degree course in Bachelor in Computer Applications (BCA) & Business Administration (BBA) . M.V. College, Buxar has to its credit many achievements not only in academics but also in co-curricular and extra-curricular activities having topped in a number of inter-college Sports, Debates, Quiz and Cultural events.

Our college has a very high proportion of students belonging to SC /ST /OBC / Minorities more than 50% of our students came from these weaker sections of the society.

This is a matter of great satisfaction that the teaching, non-teaching staff, students and the administration have been working as a team with an excellent level of understanding and missionary zeal which will undoubtedly prove a great boon for this institution to grow from strength to strength in its pursuit of knowledge and excellence.

Our institute has done a commendable job in the field of infrastructure, research and all round development of the students with social commitment through extension activities. We have two units of NSS functioning in college.

We offer ourselves for quality inspection by NAAC in order to get accreditation status which will let us serve the concerned stakeholders better. We reiterate our commitment to sustain the quality sustenance and improvement process in education, as specified by NAAC, to meet our desired goal.

We are all spruced up for the NAAC visit and are eagerly looking forward to it.

(Dr. Naveen Kumar)
Principal
M.V. College, Buxar

A. EXECUTIVE SUMMARY

M.V. College, Buxar one of the premier colleges of Buxar district, Bihar is a Constituent Unit of Veer Kunwar Singh University, Ara, established in year 1958, aims towards, offering quality education to its students, in fulfillment of all the specifications laid down by the University Grants Commission, HRD ministry Govt. of Bihar & Central Govt., its affiliating university. V.K.S.U, Ara and the National Assessment and Accreditation Council, and it is set to welcome the first visit by the NAAC peer Team for its appraisal of this esteemed institution. With the vision to achieve excellence in higher education, empowerment through knowledge, inclusive growth for socio-economic change, sustainable development and preparing students for facing global requirements, the college attempts to nurture their competence and creativity through innovations in teaching, learning, research and extension activities, including the adoption and promotion of knowledge output for human development, women's education, optimum use of infrastructural facilities available participating of all the stakeholders in the development of the college, creation of awareness of human rights value system, cultural heritage, scientific temper and environment.

IQAC (Internal Quality Assurance Cell) was formed on 05.08.2013. The IQAC of the college has developed several quality assurance mechanisms within the existing academic and administrative system. It envisions Total Quality Management, for quality sustenance and improvement in academic and administrative activities of the institution. It supports the organization of workshops, awareness program, extension lectures, curricular teaching-learning and evaluation, research oriented seminars, planning / implementation of advanced learning researches, ICT management and suggestions for empowerment of staff, leadership and governance patterns in strategic planning. It collects, maintains and analyses documents directly / through the college office. Policies / plans regarding quality assurance are communicated in meetings of the different sub-committees, Teacher's Council, Non-teaching, Staff Association, students' union and alumni, and to the university, state govt. through different reports. It analyses the feedback received from all stakeholders and informs all concerned about its outcome for correction and amelioration.

A brief survey of the academic and co-curricular activities, considered criterion-wise shall be worthwhile.

CRITERION I: CURRICULAR ASPECTS

The College offers 17 (Seventeen) U.G programmes, 04 (Four) P.G and two Vocational Courses, Remedial coaching for SC /ST/ OBC/ students for entry in jobs. UG, PG and Vocational are affiliated to Veer Kunwar Singh University, Ara. The college provides ample opportunities to the SC / ST / OBC and the other under privileged classes by offering relevant courses which can develop their skills/ practical knowledge. Some students have achieved glorious results in their examinations. For self – development, the faculty members proceed on deputation to orientation / refresher courses and workshop on curriculum development / examination reforms / quality initiatives / management issues some of our faculty members are also a syndicate member of the university (V.K.S.U, Ara) and some teachers of this college are consulted on academic matters and curriculum design and development by the affiliating university by selecting them into academic bodies of UG & PG studies.

The Academic Calendar of the college has the detailed programme of the lesson plans for every subject (Honours, General & Compulsory) including distribution of the syllabi among the teachers, enabling the teachers and the taught to prepare themselves for the lecture (including revision) and examinations. Moreover, problem solving exercises, field studies / visits, case studies, surveys and excursions including industrial visits hands – on experience, and project works ensure skill development in relevant subject-areas of study. The college facilitates innovative teaching, learning process through seminars / workshops based on the curriculum, audio-visual mode of teaching, study tour / excursion / field – work, projects – works survey – work, up-gradation of ICT based learning resources, use of library and modernization and upgradation of laboratories. The college envisions to widen scope of PG and Vocational programmes by introducing new subjects such as BBA, P.G. Courses in science subjects, M.Com and Add-on courses in computer H/W & N/W maintenance, Hospital waste Management, Rural Development management etc.

CRITERION II: TEACHING-LEARNING AND VALUATION

All the relevant informations regarding offering of different courses/ Admission process, Institutional facilities / Rules / Regulations /Awards are flashed on website of college and prospectus of the college at the start of academic year i.e in the month of May & June – Admission of students are made in conventional courses on the basis of merit in the previous qualifying examination and entrance test is organized for admission in vocational courses.

After completion of admission process in the month of June each year, a detailed layout of the teaching plan is prepared by the HoD committee and IQAC, and this layout offered to students and concerned teachers. Periodic tests, assignment work, quizzes and various types of assessment process are adopted to assess the improvement of learners. Apart from 20 permanent faculty members approx. 15

other resource persons and temporary teachers are invited to engage class from various Institutes, university Departments, colleges and some retired teachers.

Teachers are motivated to participate in Workshops / Seminars / Conferences organized by National/ International/Professional bodies as delegates / resource persons /chairpersons with objective of improving and maintaining pace with the innovative methodology of teaching learning process. The faculty adopts innovative approaches to teaching–learning by introducing smart board / Internet / LCD Projector / OHP /field work/visit to industries / socio – economic health surveys etc.

The college provides remedial coaching classes for SC, ST, OBC, Minority and Economically backward Students to better their academic performance level. Coaching for entry in services is also provided to students to take competitive exams. of Rly. SSC, Banking Services etc.

The college library purchases books and subscribes various journals/ newspapers, with the funds granted by UGC. Internet facilities are provided to the students through Network Resource Centres. The Career and counseling cell helps students to cope with the demands of competitive exams. The teaching learning atmosphere prevailing in this college and the high percentage of results (90% to 100% in most of the programmes) result in almost 100% student enrolment in almost all the disciplines. The college monitors/ evaluates the quality of teaching – learning through IQAC and Grievance Redressal Cell, which collects feedback from all stakeholders, using it to monitor / evaluate it. Examinations are held as per the university schedules for proper evaluation and preparation of the students to face the global challenges with the motive of brushing up the admitted students, so that they may shine in life, three years time is all that the college has to groom them in their academic, co-curricular and personality development spheres. This is done successfully by closely monitored programmes. Parents – Teachers meetings are held on regular basis Certificate / Cash / Books / kind rewards are offered to students for his/her good performance.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

The college encourages and extends all help possible to promote research activities in the college. Adequate infrastructure and human resources are provided by the institution for smooth progress and implementation of research schemes/projects and other research initiatives. Network centre, journals and e-journals are made available to all faculties to facilitate research activities in the college. College is member of INFLIBNET and faculty members have got their own N-list A/C and password, with this facility one can access thousand of e-journals and research databases. Teachers are motivated in the department to pursue at least one minor/major research project in their area of specialization or

one that is inter-disciplinary in nature. Several faculty members have published and presented a large number of research papers in various National / International seminars in their individual capacity and in collaboration with associates. The study circle of the teacher's council holds interdisciplinary sessions for paper presentations by annual college magazine.

The college boasts of excellent record of accomplishment with respect to extension activities in the different categories like Community development, Social work, Health and hygiene awareness, Health camp, Adult education and literacy, Blood donation camp, Environment awareness, Gender sensitization etc. college has NCC and two units of NSS. A neighboring Dalit Tola has been adopted by the NSS Units of the college for creating health-care/hygiene/education awareness. NSS and NCC Cadets visit the local orphanage on important festivals for distribution of gifts among the inmates, to share the joys of living with them. Community orientation activities are reflected through blood donation camps/AIDS /nutrition awareness programmes. The NSS Units organize extension programmes like cleaning/plantation/literacy mission/community health/ blood donation camps/National Youth Day/relief work. The Women's Cell addresses issues regarding women staff/students, primarily fostering their social responsibilities and imparting information about sexual harassment. It takes initiatives for guidance/counseling of women students. Extension activities ensure the growth of students' awareness as responsible and humane citizens.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The College has got adequate infrastructural facilities to cater to the needs of learners. Class-room – 25, Seminar Hall – 01, Laboratories 06, Computer Lab – 01 with 20 Computer system office infrastructure 700 Sq.ft buildup area, Reprographic facilities – 08, Lavatories – 11 Girls common-room – 01. Each classroom can accommodate approximately about 100 students. The big classrooms are well ventilated. There are 5 Laboratories for subjects, Physics, Chemistry, Botany, Zoology and Psychology. The Laboratories are equipped with all latest equipments for experiments. The college has a conference room with advanced audio-visual multi-media facilities like LCD Projector, Laptop and computers. Central library utilizes a space of 100sq.m. with Reading room facilities. There are collection of 15,000 books, 05 journals and 10 e-resources. Central library is automated using Modern Software with WebOPAC (Online Public Access Cataloguing). There is one server and three user client available for students and faculty members to identify the status of availability of documents in the library using OPAC. College Central Library is member of INFLIBNET, Students and faculty members can access thousands of national and international e-databases through N-List. Network Resource Centre has been established with internet facilities. Almost all departments are equipped with

computer, printer and Internet connection, projectors and smart board. The computers/ Laptops are interfaced with LCDs to train and develop power point presentation for the teaching. Adequate funds have been allocated in the budgetary provision for maintenance of infrastructures every year. There is a full – fledged maintenance sub-committee for maintenance of physical infrastructure. The maintenance of computers and scientific equipments is done by manufacturers or agencies under ‘Annual maintenance contract (AMC) and break down calls.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

The college official website, www.mvcollegebuxar.org, and college information Brochure provides relevant informations to stakeholders. Welfare schemes for students include financial assistance/scholarships from central/state govt. other national agencies (about 7-8% beneficiaries), reservation in admission, remedial coaching, railway concessions, freeships/half-freeships for tuition fees on merit-cum-means basis, and assistance to needy students. Opportunities/facilities for career counseling, publication in the College magazines, participation in sports, NCC, NSS and cultural activities enable students to develop themselves as worthy Indians. The alumni of this college have a good success-record in competitive examinations for administrative posts in government offices and in academic institutions. Academic, personal, career and psychological counseling is offered by Career and Counseling Cell, Psycho – Socio Cell. The College has adopted the UGC Regulations on curbing the menace of ragging in higher educational institutions and has constituted an Anti-Ragging Committee governed by the senior staff members of the College.

Our results are good every year, result in almost all subject is 90% to 100%. Progression to higher education in the last four years is above 35-40% for B.A and 45 – 55% in B.Com and above 70% for B.Sc. Students. At least 20% find employment in govt. offices. Special supports provided to students who are at risk of failure / drop-out, include concessions offered to economically backward students / tutorials/discussions /remedial coaching / personal, academic, social counseling/concept clarification / problem solving exercise / bilingual explanation / simple but standard course material/ revision / enhancement of communication skills art of reading-learning/ trial tests / mock examination. The formation and role of the student’s union strictly follows the statute of Veer Kunwar Singh University, Ara. It maintains a concordant atmosphere, promotes the academic environment in the campus, brings the grievances of the students to the notice of the authorities and creates a link between administration and students. Most of its financial requirements are met by the college. There are representatives of the students’ union in important academic and administrative bodies for development quality sustenance and enhancements.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.

Since this college is a constituent unit of V.K.S.U, Ara the major affairs regarding of policy, examination, course curriculum and personnels are amanged by university. TheCollege administration is assigned by the different committees, councils and board constituted by the head of the institution Principal/Prof.-In-Charge as per the guide – line framed by university, govt., and UGC to maintain transparency in management. There is a Bursar (Income) and a Bursar (Expenditure) appointed by the university who looks after the incoming and outgoing funds of the college.

Teamwork leads to the best practices of the institution. The participative/democratic principle of the management propels all plans and policies and their implementation and effect, towards consultation with the committees and boards. IQAC looks after the quality in imparting education. Thus, empowerment through total decentralization of the administrative system promotes co-operation, sharing of knowledge and innovations. The development, supervised by the management, comprises extension of building, providing additional facilities, introduction of new courses, inclusion of new faculty, employing visiting teachers, etc. The democratic set-up is extensive with each unit having fullest freedom to innovate and plan its perspectives of development, maintaining the line of hierarchy to ensure harmony. Funds are allocated/grants are applied for as per UGC schemes for thebuilding/development projects of the college. Income/expenditures are closely monitored by the Bursar and Accountant and overseen by the Principal. Judicious expenditure of funds involving proper procedure for purchases bythe Purchase Committee with regular audit (Internal and external) of the budget indicates transparency in financial affairs.

CRITERION VII: INNOVATIONS AND BEST PRACTICES.

The college not only believes in developing values but also in providing solutions to meet new needs and maximizing its educational objectives. Innovations and practices of the college is reflected in its research, faculty, team work and consultancy in all its endeavors of social relevance. Some of the best and healthy practices of the college include environment consciousness, cleanliness drives and plantations by NCC, NSS and Eco-Club of the college. The Eco-club and NSS organizes seminars/Lectures on contemporary environmental issues and environmental health awareness campus.College management started accepting online applications for admission in different courses from academic year 2014–15. The work of the library has also been improved following automation and installation of web OPAC (Online Public Access Cataloguing). The college campus has been declared ‘No Smoking’ & ‘No Polythene Zone’

SWOC Analysis of the College

Strengths:

- Caters to the Education needs of the local population of category ST/SC/OBC in abundance.
- The college has a dedicated teaching & non-teaching staff who is managing the Institution against all odds.
- Institutional Social Commitments are fulfilled through active participation in outreach activities under piloting of NSS.
- Library with good collection of standard books and journals including research journals.
- Teachers regularly participates in seminars, workshops and conferences to get updated on the changing trends in education and related areas.
- The principal personally interacts with the students of each department in regular manner to get their problems, if any, and solve.
- The principal seek advice from guardians, students, local socialites, employers regarding betterment of teaching and learning quality during interaction with them, which is organized on regular basis.
- Placement Cell is active and helped several students of BBA to get placement in reputed establishments.
- Women harassment and ragging free campus.
- ICT enabled class rooms.

Weaknesses :

- Intermediate (+2) level – teaching creates extra burden on the institution, as no separate staff or infrastructural facilities are available for this.
- Boy's Hostel not available.
- Acute shortage of permanent teaching and non-teaching staff no appointment has been done since last 10 years.
- Due to non-availability of dedicated Examination hall classes are adversely affected during examination period.
- There is a need for more vocational and Add-on courses and better placement opportunities in the college.
- The college needs more autonomy and financial support in order to develop with good pace.
- Shortage of large playground.
- Transport facility lacking.

Opportunities

- There is ample scope for technical /vocational courses to be started in the college so as to make it a better centre of learning & placement.
- There are ample opportunities to incorporate ICT & e-learning and other modern methods of education.
- Ample scope for starting more post graduate and research programmes as a good number of teachers posses research degrees.
- UGC offering number of grants.
- Safe campus for girls.
- Open door policy – Decentralization of duties.

Challenges :

- Improve upon communication skill and develop global competencies especially among our rural based students.
- Efforts to pull out/change mind set of conservative parents and students.
- Increase financial availability.
- Aptitude of girls for Co-educational colleges.
- To use the low student-teacher ratio to full so that infrastructure is completely and effectively utilized.
- Poor schooling of the students and lack of basic knowledge about the subjects create problem in progress of the curriculum.
- To achieve academic excellence utilizing the services of resource persons and ad-hoc teachers.
- Encouraging research attitude among faculty and students.
- To develop ICT skill among students.
- Mushrooming of non-standard educational / professional institutions in surrounding areas.

Future Plans.

- To modernize auditorium.
- To obtain CPE (Centre of Potential Excellence) from UGC.
- To introduce more UG & PG professional courses under self-finance scheme. MCA, B.Ed., M.Com.,MBA, Nursing etc.
- To establish Research Centre
- To organize more seminar, symposia and workshops.
- To establish placement cell.
- To establish full-fledged ICT facilities
- To establish interconnectivity with other library networks like INFLIBNET.
- To establish a separate CD section in the library with necessary facilities to view them.
- Development of collaborations with National level bodies (ICSSR, UGC, NCERT, MHRD) for research and training including research projects.
- Publication of journals.
- Providing transport facilities to the students / staff.
- Addition of new lecture theatre's and Labs.
- MoU with industries and research organizations for the purpose of industry employability sharing resource in terms of teaching, career guidance on-the-job-training, placements etc.

Profile of the Constituent College

1. Name and Address of the College:

Name :	M. V. COLLEGE	
Address :	CHARITRAVAN, BUXAR	
City : BUXAR	Pin: 802102	State: BIHAR
Website	www.mvcollegebuxar.org	

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. NAVEEN KUMAR	O:06183 -222010 R:	+919934041081	06183 222010	mvcollegebuxar@gmail.com
Vice Principal		O: R:			
Steering Committee Co-ordinator	Dr. Nanheshwar Prasad	O:06183- 222010 R:	+919431087192	06183 222010@gmail.com

3. Status of the Institution:

Affiliated College
Constituent College
Any other (specify)

<input checked="" type="radio"/>

4. Type of Institution:

a. By Gender

i. For Men
ii. For Women
iii. Co-education

<input checked="" type="radio"/>

b. By Shift

i. Regular
ii. Day
iii. Evening

<input checked="" type="radio"/>

5. It is a recognized minority institution?

Yes

No

<input checked="" type="radio"/>

If yes specify the minority status(Religious/linguistic/ any other) and provide documentary evidence.

- N / A -

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other

<input checked="" type="radio"/>
<input checked="" type="radio"/>
<input checked="" type="radio"/>

7.a. Date of establishment of the college: ...**11/06/1958**..... (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college
(If it is a constituent college)**Constituent unit**

VEER KUNWAR SINGH UNIVERSITY, ARA

c. Details of UGC recognition: Recognised by **UGC u/s 2(f) & 12B**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i.2 (f)	11/06/1983	
ii. 12 (B)	11/06/1983	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/clause	Recognition/Approval Details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	- N/A -	- N/A -	- N/A -	- N/A -
ii.	- N/A -	- N/A -	- N/A -	- N/A -
iii.	- N/A -	- N/A -	- N/A -	- N/A -
iv.	- N/A -	- N/A -	- N/A -	- N/A -

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☒ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition:N/A..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and Date of recognition: ...N/A... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	URBAN
Campus area in sq. mts.	26304.56Sq. mtr.
Builtup area in sq. mts.	7891.35 Sq. mtr.

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

•Auditorium/seminar complex with infrastructural facilities
(Available)

•Sports facilities

*play ground (Available)

*swimming pool

*gymnasium(Available)

• Hostel

*Boys' hostel **N/A**

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)

*Girls' hostel **N/A**

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)

*Working women's hostel(**Not Available**)

- i. Number of inmates - **N/A** -
- ii. Facilities (mention available facilities) - **N/A** -

- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)**N/A**
- Cafeteria —**Available**
- Health centre —**Available** (First aid & Emergency care facility)
Inpatient, Outpatient, Ambulance...**NO**
Health centre staff—

Qualified doctor	Full time	<input type="text"/>	Part-time	<input checked="" type="radio"/>
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Qualified Nurse	Full time	<input type="text"/>	Part-time	<input checked="" type="radio"/>
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•Facilities like:

Banking :(**Available**) **Branch of Central Bank of India**

Post office :(**Not Available**)

Book shops: (**Not Available**)

- Transport facilities to cater to the needs of students and staff (**Not Available**)
- Animal house (**Not Available**)
- Biological waste disposal (**Available**)
- Generator or other facility for management/regulation of electricity and voltage **Yes(Available)**
- Solid waste management facility (**Not Available**)
- Waste water management **Yes(Available)**
- Water harvesting **Yes(Available)**

12. Details of programmes offered by the college(Give data for current academic year)

SL. No	Program me Level	Name of the Programme Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved student strength	No. of student s admitte d
01	U.G	B.A(Hons.)	3 Years	10+2 or equivalent Exam. Pass from any recognized senior secondary Exam. Board with minimum 45% for Hons. 33% for Gen course in B.A. & B.Sc. B.Com.	English Hindi	Arts – 1215	1215
		B.A (Gen.)	3 Years			Sc.-403	403
		B.Sc (Hons)	3 Years			B.Com – 316	316
		B.Sc.(Gen.)	3 Years				
		B.Com(Hons.)	3 Years				
		B.Com(Gen.)	3 Years				
		BCA	3 Years			BCA-60	60
		BBA	3 Years			BBA-60	15
02	Post-Gra duate	Hindi, History, Pol.Sc., Psy.	2 Years	B.A (Hons.)	English Hindi	180	180

13. Does the college offer self-financed Programmes?

Yes

☒

No

☐

If yes, how many?

01

14. New programmes introduced in the college during the last five years if any?

Yes No Number

Yes		No		Number	01
-----	--	----	--	--------	----

15. List the departments:(respond if applicable only and do not list

facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Arts	Hindi	Hindi	--
UG -08	English	--	--
PG-4	Sanskrit	--	--
Research -0	Philosophy	--	--
	Economics	--	--
	Political Science	Political Science	--
	History	History	--
	Psychology	Psychology	--
			--
		--	--
		--	--
Science			
UG -05	Physics	--	--
PG-0	Chemistry	--	--
Research -0	Botany	--	--
	Zoology	--	--
	Mathematics	--	--
Commerce		--	--
UG -01	Accounts		
PG-0			
Research -0			
UGC Sponsored		--	--
		--	--
Vocational/ UG – 02 Professional Studies	BCA, BBA	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
b. semester system
c. trimester system

03

02

17. Number of Programmes with
- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)
18. Does the college offer UG and/or PG programmes in Teacher Education?
- Yes No ☒
- If yes,
- a. Year of Introduction of the programme(s).....NA.....
(dd/mm/yyyy)
and number of batches that completed the programme
- b. NCTE recognition details (if applicable)
Notification No.:NA.....
Date:NA..... (dd/mm/yyyy)
Validity:.....NA.....
- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
- Yes No ☒
19. Does the college offer UG or PG programme in Physical Education?
- Yes No ☒
- If yes,
- a. Year of Introduction of the programme(s).....NA.....
(dd/mm/yyyy) and number of batches that completed the programme.
- b. NCTE recognition details (if applicable)
Notification No.:NA.....
Date:NA..... (dd/mm/yyyy)
Validity:.....NA.....
- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
- Yes No ☒
20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching Faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government recruited			15	01	02	03	55	03	04	
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies Recruited										
Yet to recruit										

***M-Male*F-Female**

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.			12	01	02	03	
M.Phil.	--	--	--	--	--	--	
PG			01		01		
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.					02	09	11
M.Phil.							
PG						04	04

22. Number of Visiting Faculty /Guest Faculty engaged with the College. **10**

23. Furnish the number of the students admitted to the college during the last

four academic years.

Categories	Year 1 2010-11		Year 2 2011-12		Year 3 2012-13		Year 4 2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	958	36	962	37	965	35	969	38
ST	--	--	--	--	--	--	--	--
OBC	1862	72	1865	79	1870	82	1872	84
General	2845	93	2858	95	2860	93	2863	97
Others								

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	5503	420			5923
Students from other states of India					
NRI students					
Foreign students					
Total					

25. Dropout rate in UG and PG (average of the last two batches)

UG	20 %	15 %
----	------	------

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary componentRs.	9450.00
(b) excluding the salary componentRs.	830.00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ☒

If yes,

- a) Is it a registered centre for offering distance education

programmes of another University

Yes ☐ No ☒

b) Name of the University which has granted such registration.

NA

c) Number of programmes offered

NA

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☒

28. Provide Teacher-student ratio for each of the programme/course offered

Science	Arts	Commerce	Vocational
1:135	1:156	1:60	1:60

29. Is the college applying for

Accreditation : Cycle 1 ☒ Cycle 2 ☐ Cycle 4 ☐

Re-Assessment: ☐

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only) NA

Cycle 1:(dd/mm/yyyy) Accreditation

Outcome/Result.....

Cycle 2: (dd/mm/yyyy) Accreditation

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

31. Number of working days during the last academic year.

238 Days

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

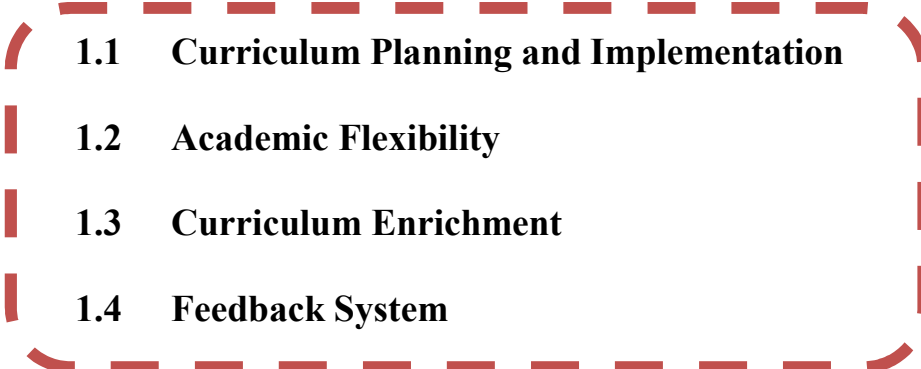
180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC ...**05/08/2013**..... (dd/mm/yyyy)

- 34.** Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.
AQAR (i).....NA..... (dd/mm/yyyy)
- 35.** Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERIA-WISE INPUTS
CRITERION I: CURRICULAR ASPECTS
KEY ASPECTS

- 
- 1.1 Curriculum Planning and Implementation**
 - 1.2 Academic Flexibility**
 - 1.3 Curriculum Enrichment**
 - 1.4 Feedback System**

Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision: To enlighten the new human generation with quality knowledge, so that they can quest for excellence and foster global competence with high moral and ethical values.

Mission: The mission of the institution is:

- To equip and empower students with relevant knowledge, competence and creativity to face global challenges.
- To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.
- To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement.
- To promote participation of all the stakeholders in the development of the College.
- To promote and practice inclusive growth.
- To create awareness about human rights, value system, culture, heritage, scientific temper and environment.

These are communicated through the official website of the College at www.mvcollegebuxar.org, the College *prospectus* published every year at the time of admission, and through various meetings with the students, staff and other stakeholders (Teachers' Council, Non-Teaching Staff Association, Students' Union, Parents, Alumni).

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The institution follows the curriculum designed by the Veer Kunwar Singh University, Ara.

The college develops and deploys action plans for effective

implementation of the curriculum to achieve its vision, mission and objectives in the following ways:

- All the heads of department in consultation with their faculty members, schedule an academic calendar before the commencement of the session.
- The course content is split into two terms in the semester system. i.e. (July-Sept, October- December) where as in annual system the course content is split into three terms i.e. (July-Sept, Oct-Dec and Jan-March) keeping in mind the convenience of the learners.
- It is ensured that teachers move from easy to difficult, familiar to unfamiliar and at a pace that is easy for learners to maintain.
- After the meetings of the different departments the copy of the syllabus is distributed to the respective teachers. Every teacher draws his / her teaching plan broadly taking into consideration the ability of his / her students. These plans are reviewed and rechecked if need be.
- The copy of the syllabus is also pasted by the teachers in their respective registers for their ready reference.
- Relevant books are also recommended by the teachers to the students along with the prescribed syllabus.
- Besides the class tests, house tests are conducted by the college.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- The College prepares an Academic Calendar that specifies the curriculum to be taught by a teacher, duration of the session, the date of commencement of internal and external examination and the like. The institution receives regular circulars, letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teachers about the change and gives them a copy of the same. Thus the faculty members receive all sorts of support from the university and institution to understand the curriculum properly.
- When university implements new patterns of the syllabi, the

University organises workshops for effective implementation of the curriculum for the teachers. The institution encourages its faculty to participate in such workshops.

- Moreover, the faculty members of the institution are allowed to place orders or purchase books, reference books, journals of their subject as per their requirement. Moreover, the faculty members can also avail the facilities such as computer, internet, photo copying, printing, scanning etc. available in the college.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

- The Academic Calendar has the detailed programme of the lesson plans for every subject (Honours, General & Compulsory), including distribution of the syllabi among the teachers, enabling the teachers and the taught to prepare themselves for the lectures (including revision) and examinations.
- The progress is regularly monitored by the Head of the Department to facilitate effective curriculum delivery and transaction of the Curriculum provided by the affiliating University.
- Syllabus have provision for ICT related/oriented courses in Computer Science, Mathematics, Physics and Commerce and efforts are made to sensitize and create awareness of the need for ICT in education by the other departments. Some class rooms of the College building are furnished with audio system. Computer and Internet access is also provided to all departments so that faculty members can keep themselves updated in their respective subject.
- Courses in all the subjects offered by the College have been updated and made relevant in consonance with the University curriculum (both theoretical and practical components) which ensure the development of practical skills based on theoretical knowledge. Problem solving exercises, field studies/visits, case studies, surveys and excursions including industrial visits,

hands-on experience, and project works ensure skill development in relevant subject-areas of study.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The college constantly keeps in touch with its affiliated university. Regular formal and informal meetings are conducted throughout the academic sessions to keep abreast with the latest trends in their fields of study. Professors from the University are invited for discussions, workshops and for professional interactions with the faculty members. Many new things are acquired and also communicated by our Faculty members during Boards of Studies meetings in the University. Moreover, most of our faculty members participate in workshops, seminars and conferences at State, National and International levels, thereby inculcating the ability for curriculum development and its effective operationalisation. The College collaborates with NGOs, other Institutions and the University in organizing seminars and workshops which address the curriculum, directly or indirectly. The departments and the Career Counselling Cell of the College organize programmes related to various disciplines with different agencies.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The College cannot design the curriculum, being a college affiliated to the Veer Kunwar Singh University, Ara. The curricula are framed by the UG Boards of Studies of different subjects and approved by the Academic Council of the University. The institution has to abide by and follow the curriculum designed by the University. Some faculties of our college are selected as the members of such University committees. The implementation of the university syllabi of the degree courses as. The university organizes workshops, and seminars with all faculty members in different capacities from different colleges affiliated to the university, where information and feedback for appropriate inclusion is also discussed.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

No, There is no such course running in our college.

- 1.1.8. How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The institution monitors the students' involvement and their performance through the written tests which are conducted regularly. Feedback system is there to monitor faculty performance and the status of syllabus completion. The administration reviews the university examination results and receives feedback from students and staff members on the achievements and failures. It provides proper guidance and counseling to meet the objectives of the curriculum.

1.2 Academic Flexibility

- 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

Goals and objectives: Keeping in view the challenges posed by the global environment, the institution endeavors to equip its young students with well developed personality by not only enhancing their academic and intellectual acumen but also polishing their talents in multidimensional activities. The College offers a wide range of course-options at the undergraduate level. Keeping in view the growing needs at state, national and global levels and considering the unprecedented need of making the environment eco-friendly, the College imparts education at undergraduate level in all branches of Arts, Commerce, and Science and postgraduate level in five subjects.

Certificate Courses offered: Concurrent with the desired goals and objectives as discussed above, the College promotes the advancement of academic/professional and skill development

knowledge in various courses. There are 03 Career Oriented Programmes.

Although the College has taken this initiative the students have not shown interest in most of these courses. Last Year only two courses (Fashion Technology & Fishery Management) were operative as there were no takers for the other courses.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college

1.	Degree	Subjects	Elective Combination (Any two)
2.	B.A (Hons.)		English, Hindi, History, Political Science, Philosophy, Psychology, Economics
3.	B.Sc.(Hons.)		Physics, Chemistry, Mathematics, Botany & Zoology
4.	M.A		Political Science, History, Hindi, Psychology
5.	B.Com.		Accountancy Hons. Course
6.	B.B.A (Hons.)		Self Financing: Three years degree course)

7.	B.C.A (Hons.)		Self Financing: Three years degree course)
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Choice Based Credit System and range of subject options:

Courses offered in modular form: Courses are provided unit wise and are arranged in the modular form at the U.G level by the BOS of the University. The modules so arranged are also used for testing the students in the Internal Assessments and for the University Exams.

Credit transfer and accumulation facility: No credit transfer and accumulative facility exists.

Lateral and vertical mobility within and across programmes and courses:

Enrichment courses: The curricula are designed/framed by the Boards of Studies of the Veer Kunwar Singh University, Ara. There is not much scope for the College for course enrichment as such. The College facilitates innovative teaching-learning process through seminars/workshops based on the curriculum, audio-visual mode of teaching, study tour/excursion/field-work, project-work, survey-work, up-gradation of ICT based learning resources, use of library and modernization and up gradation of laboratories.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

College offers following programmes recognized by the UGC and approved by affiliating University under self-financed scheme.

1. Name of the self-financed programme:

- B.B.A (Hons.) UG Course
- B.C.A (Hons.) UG Course

2. **Admission:** Admission is taken on the merit basis as per guidelines by the Veer Kunwar Singh University,

Ara(Bihar)

3. **Curriculum:** The curriculum is designed by the Veer Kunwar Singh University, Ara and implemented by the college.
4. **Fee Structure:** The fee structure is designed by Veer Kunwar Singh University, Ara for general courses as well as vocational courses.
5. **Teachers Qualification:** As per UGC/University norms.
6. **Salary:** The UGC Qualification is mandatory for teachers. They are duly approved by University & state Govt. The Assistant Professors, Associate Professors and Professors along with non-teaching / supported staff draw salary as per UGC norms.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The College conduct additional skill oriented programmes like BBA, BCA for the benefit of the students. These courses help students to meet the challenges of the present job market.

We provide remedial coaching & coaching for entries in service for catering to additional skill for those who are lagging behind for some reason or the other and to the job aspirants of Rly., SSC, BPSC, and other public service commission respectively.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

No, the V.K.S.U, Ara does not provide for the flexibility of combining the conventional face to face and distance mode of education.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

Keeping in view the stated objectives of the Institution, the faculty is encouraged to participate in curricular related academic activities conducted by the University and suggest the measures needed to be taken for enrichment, modification, if any, and adoption of the curriculum.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

In our system, the curriculum and syllabus is decided by the University and college can't modify it. However, the college has made several endeavors to enrich it, such as:

- The college is running couple of Ad-on courses, which are self-financed courses, designed to provide students a stand in the dynamic employment market.
- Our placement cell is constantly working towards improving students communication skills and informing them about the preparation strategy of various competitive examinations apart from organizing campus selection opportunities for them.
- Coaching for entry in services is provided to students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution ensures that the students are groomed to cater to the needs of the society and are socially responsible. Cross cutting issues like Gender, Climate change, Environmental education, Human Rights, ICT are all directly/ indirectly incorporated in the curriculum and extension activities.

The college NSS& NCC wing is regularly organizing Camps as well as Workshops and Seminars on topics like ecological problems, dowry, female infanticides, gender discrimination, women empowerment etc.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **moral and ethical values**
 - **employable and life skills**
 - **better career options**
 - **community orientation:**
- The college has two NSS& NCC wings in which more than 400 boys and girls are members. These units are platforms on which students get educated about social service, and moral values.
 - The NSS& NCC wings regularly organize Community Orientation Programmes in which each wing adopts a village and members of the team educate the rural and downtrodden people about their right and duties. The community work includes Plantation, Educational Awareness and Election Awareness campaign. These provide opportunities for our students to learn the importance of social service and helps in their personality development.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Our curriculum is decided by university. Students' feedback is incorporated through the participation of our senior faculty members representing the curriculum board of the University.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The monitoring is done at the level of the head of the Institution and the heads of various departments. In the process of monitoring/evaluation of quality, various concerned agencies are involved, wherever necessary.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Several teachers of our college are members of various Syllabus committee of the Veer Kunwar Singh University, Ara. Our college takes active participation in the development of University

curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, the College Collects and documents the responses on curriculum from the stakeholders. Suggestions received are acted upon and discussed in meeting of head and faculty and also with the head of the institution. The students express their opinion on curriculum through response sheets. Oral responses are also considered. Alumni and Parents register their views during alumni and Parent-Teacher meetings on curriculum enrichment. The feedbacks are discussed in the staff council meetings. The opinion of the co-ordination committee is also taken into account. The College Principal takes part in the curriculum development process through appropriate analysis of feedback given by the various stakeholders.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- **Vocational Courses: 1 Year Certificate (UGC – Career Oriented Courses)**

Any other relevant information regarding curricular aspects which the College would like to include.

To make our students ready to face the challenges of modern time College has introduced vocational courses. These courses will help students in getting job in this competitive market. Following new courses have been introduced by college in recent past under self-finance scheme:

1. BBA
2. BCA

These courses have been introduced looking at the demand from society as well as demands from dynamic job market.

CRITERIA-WISE INPUTS

CRITERION II: TEACHING - LEARNING AND EVALUATION

KEY ASPECTS

2.1 Student enrolment and Profile

2.2 Catering to Student Diversity

2.3 Teaching – Learning Process

2.4 Teacher Quality

2.5 Evaluation Process and Reforms

2.6 Student Performance and Learning Outcomes

CRITERION II : TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Our college is one of the reputed institutions of Buxar district. It enjoys very good reputation both for teaching and results in degree level and post-graduate Level. Although it does not require any publicity to attract the students, but commencement of admission process is well publicized through the College notice board, College website and through all local and regional newspapers. Total available seats in different faculties as per the rules and regulations are well published in advance through above mentioned modes for ensuring the transparency of the admission process. The prospectus given to the students contains details about the aided and self financing programmes offered by the college with fee structures. The College ensures that all the relevant details reach to the aspirants seeking for admission.

From academic year 2014-15 college has initiated online admission process. The application for admission in different course were invited online.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

❖ Degree Level :

As soon as the results of Intermediate come out, admission process starts. The aspirants for admission starts pouring to the college for application forms and prospectus.

The college constitutes an 'Admission Committee' headed by the senior most teachers. The committee analyses the applications, prepare the selection lists to various subjects on the basis of merits and the reservation policy of the state Government. The list gets displayed in the College notice

board, College website and gets published through local newspapers, with the mention of minimum and maximum marks of selected candidates. Duration of the admission process is kept long enough to enable students of remote areas to take admission. From academic year 2014-15 online admission process started.

- **Postgraduate Level:**

The applications for admission in the postgraduate courses are invited as soon as the results of degree level come out. All the applications received at our college office are arranged subject-wise and sent to the respective departments of the University, which prepares a selection list based on merit and reservation policy and sends it to the college. The concerned departments at the college make final recommendations for admission after personal interview of students and counseling with their parents.

- **Self Financed Courses:**

In Professional Courses like BBA, BCA admission process comprises a written test followed by personal interview. A selection list gets prepared as per the existing reservation policy.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The eligibility for admission to this college is 45% marks in the qualifying degree (Intermediate for admission at Degree level and B.A./B.Sc./B.Com. for admission at Postgraduate level) as prescribed by the University. Though, the cut off marks in this college is usually mediocre. As our college is the third choice for admission for students and guardians of this town. First choice of this town is H.D. Jain College, Ara , Second Maharaja college, Ara so cut off marks in this college is in middle in comparison to other colleges of the district. However, we do not have the data for other colleges to make a direct comparison.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, just after the admission process is completed, the Principal and the senior members of the faculty as well as the members of the admission committee meets to review the admission process for that academic year. In the last such review it was felt that admission process should be made more student friendly, smooth and transparent so a decision has been taken to make the application process online from the next academic session.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
 - OBC
 - Women
 - Differently abled
 - Economically weaker sections
 - Minority community
 - Any other
-
- Admissions are done strictly according to the merit, following reservations policies as prescribed by the State Government as well as by the University in the prescribed percentage of seats to S.C., S.T., O.B.C., Physically Challenged, Ex-Servicemen, Sportspersons, others.
 - As per rules 50% seats are reserved for above categories and rest 50% seats go to the open category.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Sl. No.	Programmes	Years	Number of application	Number of students admitted	Demand Ratio
UNDER GRADUATE					
01 .	History (Hons.)	2012 2013 2014 2015	682 925 890 950	195 230 242 270	1:3
02.	Political Sc. (Hons.)	2012 2013 2014 2015	300 330 332 320	187 221 224 211	1:1
03.	Psychology (Hons.)	2012 2013 2014 2015	500 450 505 600	205 265 261 298	1:2
04.	Philosophy (Hons.)	2012 2013 2014 2015	03 07 10 26	02 06 08 20	Less than No. of seat allotted.
05.	English(Hons.	2012 2013 2014 2015	33 34 26 28	32 32 23 26	Less than No. of seat allotted.
06.	Hindi (Hons.)	2012 2013 2014 2015	66 67 62 65	66 66 60 63	Less than No. of seat allotted.
07.	Economics (Hons.)	2012 2013 2014 2015	55 50 53 69	52 48 49 65	Less than No. of seat allotted.
08.	B.A. (Gen.)	2012 2013 2014 2015	Nil Nil Nil Nil	Nil Nil Nil Nil	N/A
09.	Physics (Hons.)	2012 2013 2014 2015	25 53 54 143	25 53 52 91	Less than No. of seat allotted.
10.	Chemistry (Hons.)	2012 2013 2014	27 52 60	27 50 60	Less than No. of seat allotted.

		2015	55	55	
11.	Botany (Hons.)	2012 2013 2014 2015	24 25 45 12	23 25 43 11	Less than No. of seat allotted.
12.	Zoology (Hons.)d	2012 2013 2014 2015	70 60 54 25	38 57 53 25	Less than No. of seat allotted.
13.	B.Sc. (Hons.)	2012 2013 2014 2015	Nil Nil Nil Nil	Nil Nil Nil Nil	N/A
14.	POST GRADUATE				
15.	Political Sc. (Home)	2012 2013 2014 2015	115 140 320 270	59 72 156 133	1:2(Approx)
16.	Hindi	2012 2013 2014 2015	110 142 185 180	56 72 93 91	1:2(Approx)
17.	History	2012 2013 2014 2015	04 02 02 --	04 02 02 --	Less than No. of seat allotted.
18.	Psychology	2012 2013 2014 2015	25 53 54 143	25 53 52 91	Less than No. of seat allotted.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- We take special care towards the differently abled students at the admission stage itself. This is adherence to the policies of the Government towards socially responsibility and social welfare.
- The college has been providing a scribe to write the examination in case of the visually challenged students.
- The college scrupulously implements the policy of giving half-an-hour extra time during the examinations for all the differently abled students.
- Appropriate seating arrangement is provided to differently-abled students during examinations.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes. Before the commencement of each Postgraduate programme, individual counseling sessions are arranged with each prospective student and their parents in which their needs, interests, knowledge and skills are assessed. These assessments are incorporated into the designing of the course-structure and the methodology adopted to its delivery. Few programmes for instance, establishment of English language Laboratory are the outcome of such assessments of student's needs.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

A large chunk of students in our college hails from suburban areas located nearby to college. Large section of students comes from such families where education exposure is almost absent, where parents have never given importance to education. As a result these students do not have sound base. To bring such students at par with other students special classes are arranged for them. For such students, we arrange remedial classes,

particularly for SC/ST/OBC and General Category students, having poor base are also allowed to participate in remedial classes to enhance their skills and competence. Personality development classes are also arranged for these students to inculcate confidence. Spoken English classes, career and counseling classes are also arranged for students. Mentors counsel them regarding importance of body language, accent and positive approach that are required in day to day life.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college takes the following steps to sensitize the staff and students on the above mentioned issues:

- A Woman Empowerment Cell has been constituted in our college with the basic aim to enhance the awareness of female students about their rights and legal protection available to them.
- For gender sensitization the college regularly arranges counseling for the students.
- The college regularly arranges special lectures by eminent scholars, social activists and educationists under its NSS& NCC programmes
- Topics like legal rights of women, prevention of sexual harassment, and gender related issues such as female infanticide, dowry menace, and gender discrimination are regularly discussed on various platforms in the campus.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Our college endeavors to provide equal opportunity to all students at the same time ensuring the promotion of excellence. Basically marks obtained by the students are the parameters to identify the advanced learners. Their performance in the class tests as well as their response during the teaching process, provide good parameters for identifying such students. Their inquisitiveness towards the various issues related to the topics of the syllabus is a true indicator of advanced learners with potential of excellence.

- Such students are given special attention by the faculty to perform better in the University examinations as well as

competitive and entrance tests.

- The toppers of different subjects are honoured by the Principal for motivating and encouraging other students for their better performance.
- Meritorious students are awarded full free studentship by the college. The Principal recommends for the scholarship provided by the state government or other agencies.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- The attendances of students in various classes are periodically analyzed and such analysis reflects the identifications of students at the risk of drop out. The slow learners are easily identified through class tests and class performances.
- The basic reason for drop out of some students is financial as well as social conditions in case of female students, who get married during their study. In our college a large number of students come from rural areas. Some of them are very poor. Their parents are either landless labourers or small and marginal farmers. These students try to help their parents in eking out the daily needs. Such students sometimes do not come back.
- Proper counseling is provided to such students and their parents. In this way they are persuaded to continue their study.
- The drop- out rate is very minimal, hence it does not influence the academic performance of the college,

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

All the Heads of Departments, in consultation with all faculty members, schedule an academic calendar before the commencement of the session.

Teaching plan

- The detailed layout of the teaching plan is offered in the Academic Calendar. The plans generally highlight the content and time schedule for completion of the chapters. This enables the students to know the academic programme and the components to be learnt and to give examination. Moreover, the teachers would know the time frame for teaching-learning process and ensure the total attention for the completion of syllabi and possible revision.
- Every teacher draws his/her teaching plan, broadly taking into consideration, the ability of his/her students. Monitoring and necessary mid-term corrections are made primarily by the Heads of the departments in consultation with respective teachers in the departmental meetings.

Evaluation Blue print

- Examination Sub-Committee based on their logistics, prepare the time frame for conducting the internal mid-term & test examinations (exam schedule, evaluation schedule, result announcement schedule, marks submission schedule). This enables the examiners and examinees to know the time frame for completion of the process of evaluation and results. Regular notification regarding examination is also a feature of the teaching-learning and evaluation process of the institution.
- Schedule of the College and University Examinations is given in the Prospectus at the beginning of the year as guided by the affiliating University.

Thus, the systematic planning, organization and implementation of teaching – learning – evaluation is possible within the total scheme of the university-schedule. It is rational, realistic and scientific.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC is playing a significant role in improving the teaching-learning process in the college. The IQAC of the college headed

by the Principal and learned members drawn from different fields meet in regular intervals and evolve a ways and means to ensure the quality of teaching learning process.

On the recommendations of the IQAC, the Departmental Council has been constituted in each department to improve the teaching quality and other academic activities, like organizing guest lectures, departmental seminars, debate, quiz etc.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

College offers a lot of support services to its teachers for making learning student centric. College has a rich library with latest editions of different books. Our college has e-library facility that keep our students connected to different libraries of the world. Our college is the active members of the INFLIBNET programmes of the UGC. Students can read different books; download the chapters anytime from anywhere. Teaching aids like LCD projectors, smart board are used by teachers to make their lectures more attractive and easy to understand. Time to time GD, Seminar and Debate are organized to interact students regarding the topics that teachers have taught in the classroom.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- The College provides open access to educational and life-long learning opportunities by inculcating healthy habits like, discipline, leadership, entrepreneurship, etc. thereby contributing to the social, cultural, and economic development of our region.
- Organizing seminars and lectures based on curricula (Department of English).
- The Departments of Science correlate theoretical and practical classes with scientific excursions & field work related excursion. (Field work included in the curriculum)
- Project based work for preparing the students for the job markets

(included in the curriculum of Commerce).

- Students are involved in organizing exhibitions related to their subjects.
- Participatory learning activities like presentation of seminars and assignments/project work use of Internet is encouraged.
- Facilitating mechanisms like career and counseling cell, Remedial-coaching classes for socio-economically backward students, grievance redressal cell and welfare measures to support students.
- The institution has effective mechanism to participate in community services through extension programmes to develop innovative, creative, value-based education for inculcating social responsibilities and good citizenry amongst its student community.
- Mechanism for participation of the students in various cultural and sports activities to foster holistic personality development of students.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

As on today the college has only traditional and physical laboratories. The usage of virtual laboratories is a new concept for us. However, the college is the member of INFLIBNET and a large number of teachers and students have been enrolled in this system. The college has English Language Laboratory to train up the students to improve their vocabulary and communication skills.

The college provides Smart Boards in the laboratories and class rooms to enhance teaching learning process. For all technical and infrastructural requirements to avail the mentioned facilities, college is dependent on the financial assistance of the University.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

In order to expose the students and faculty to advanced level of knowledge and skills, the college takes up the following initiatives:

- Seminars and guest lectures are organized on regular basis in college campus to update their knowledge. This helps students and faculty members gather information about the latest developments in their fields.
- Newspapers and Internet are used on daily basis to keep track of the latest advancements in a particular field.
- Keeping in mind the advancements in information technology, the college has moved ahead of its peers by using computers and Internet to teach most of the subjects. The college boast of state-of-the art computer laboratories and Network Resource Centre equipped with Internet.
- Seminars and workshop on burning topics & issues are organized from time to time in college. Prominent scholars and people from university and other organizations are invited to exhibit their pedantry for the benefit of the students.

Several faculty members attends Refresher courses, orientation programmes and workshops organized and conducted by UGC, university and other organizations.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- The college has a Career and Counseling Cell as well as Placement Cell headed by the teachers. This cell regularly organizes counseling session, in which a large number of students attended and got benefitted.
- Some professional counselors also visited the campus and extended their services in guiding the students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- Illustrating through examples or experiments, particularly by science teachers.
- Project-based learning and experiential learning like field work, visits to industries, socio-economic surveys, health survey & organizing student seminars based on the curriculum.
- Interactive method, audio-visual mode of teaching & computer-assisted learning.
- Interactive method, audio, organizing seminars based on the curriculum, project-based learning with study oriented tour/field work, socio-economic surveys based on the syllabus.

A recent effort made by the institution to encourage the faculty to adopt new and innovative approaches is the introduction of smart board, Computer and Internet, LCD Projects, OHP, field work, visit to industries, socio-economic surveys, health survey and the impact of such innovative practices on student learning lies in their being enthused into smart classrooms and participate interactively.

2.3.9 How are library resources used to augment the teaching-learning process?

Our college has one central library. Faculty members as well as students both can hire books from college library. Books available in library have been catalogued. Cataloguing helps students in searching the books. Library automation has been done. Record of books issued is well maintained in computer. Students and teachers can access the library catalogue available online on college website. Faculty members of different departments have shared their books to raise departmental libraries. Students as well as teachers avail the benefits of departmental library. Departmental library is solely managed by teachers and staffs of the respective department. From Departmental libraries students get benefit of latest editions of books that have been donated by the teachers. Students get benefit of recent research papers that our faculty members

receive in seminars and symposiums. Students are encouraged to use these recent research papers in preparing their topics of class seminar. To inculcate reading habits among students they are encouraged to use reading room of the library. For this purpose reading room of the library is stacked with recent competitive magazines like Yojna, Employment news, India today, Competition master, Competition success review, Pratiyogita darpan, Pratiyogita kiran and many more.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Due to shortage of staff, the departments face problems in completing the syllabi. The institution has recruited part-time and guest teachers to meet the staff shortage to some extent and thus help to complete the syllabi in time. However, the institution manages the delivery of curriculum through lesson plan management system. Every faculty member has to follow the lesson plan management system and update their completion status. This helps in the timely completion of syllabus. However, in case of unscheduled holidays, the classes are re-planned and extra classes are always taken in order to complete the syllabus.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- The institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders and on the basis of such feedback, monitors and evaluates the quality of teaching-learning. These analyzed and evaluated, reports are perused by the Principal. In turn the outcome of the feedback analysis is informed to each teacher for future improvement and encouragement. The outcome of the evaluation and its analysis are intimated to the individual teachers to understand their strength and weaknesses, leading to overall improvement of the teaching-learning process.
- The Principal also regularly meets the Heads of Departments and takes feedback on the teaching-learning progress of each department.
- Besides, the College Grievance Redressal Mechanism also takes care of the quality of teaching-learning.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teacher							
D.sc./D.Lit.							
Ph.D.			12	01	02	03	
M.Phil.	--	--	--	--	--	--	
PG			01		01		
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.					02	09	11
M.Phil.							
PG						04	04

As the recruitment policy of teachers in constituent colleges lie in the domain of chancellor's office and state govt. (Bihar), college has no free hand in selection of its faculty members. The changing requirements of the curriculum is fulfilled by the permanent teacher and part time resource persons. For updation of knowledge level teachers are encouraged to join orientation / refresher courses & workshops organized by different agencies. The college is always keen in talent hunting and calling best knowledgeable persons as part time faculty and resource persons.

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced(Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has no right to appoint any new teachers as per the demand of the new subjects. The existing teachers having expertise in their respective subjects cope with the new programmes like BBA,BCA, English Language Lab, etc. However, some part-time and contractual teachers have been recruited with the permission of the University to teach the students in such subjects.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	10
HRD programmes	
Orientation programmes	
Staff training conducted by the university	03
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	10

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

On the issues such as handling new curriculum, content/knowledge management, selection, development and use of enrichment materials, assessment, teaching learning material development, selection and use, heads of departments provide informal orientation to their newly-recruited staff. Regarding use of audio visual aids/multimedia etc, technical assistance is provided by the College to operate ICT tools.

- Teaching learning methods/approaches
- Handling new curriculum
- Content /knowledge management
- Selection, development and use of enrichment materials
- Assessment
- Cross cutting issues
- Audio Visual Aids/multimedia

- OER's
- 'Teaching learning material development, selection and use

c) Percentage of faculty

Strategies adopted by the institution in enhancing the teacher quality.

- The College provides autonomy and infrastructure for learner-centric education approach through appropriate methodologies like Academic Calendar, Interactive & instructional techniques like audio-visual mode of teaching, ICT based learning, organizing seminars, debates, Lectures by experts from other colleges & Universities, inter-departmental lecture exchange & presentations. This is accompanied by experiential teaching like project-based learning, field work, surveys, experiments and practical classes, etc.
- The College organizes Workshops/ Seminars/ Conferences for enhancing the teacher quality.
- Study materials, reference books, information from Internet are provided.
- The students and the faculty keep pace with recent developments in their disciplines by perusing research journals, latest reference books, participating in national seminars/workshops/symposium/summer school/refresher courses/internet browsing and interactions with experts.
- The temporary/adhoc staff is made to continue working in the following sessions.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Teachers of this college are encouraged to take research grants from UGC and other funding agencies. Those teachers having research projects are provided duty leave if necessary, to carry out related field works and outstation visits. Teachers are allowed and encouraged to participate in UGC sponsored orientations and refresher programs and workshops. The college provides duty leave for attending seminars, paper presentations and other research activities.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

--NIL--

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, our institute gets the evaluation of the teachers done by students and external peers. The head of the institution takes feedback of the teachers from the students and their guardians. At the end class and at the end of every academic year students give feedback of individual faculty members on their teaching skills on a prescribed format. The feedback form mainly focuses on the various teaching skills of the faculty members, like presentation, communication, knowledge, content covered, innovative practices and laboratory work. If any faculty doesn't meet benchmark on feedback, he/she is counseled for the future.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- Detailed information about the evaluation methods and the Examination schedule is given in the Prospectus from the time of their admission in a course and also in the Academic Calendar at the beginning of a session.
- The evaluation methods are displayed in the departmental notice board for different subjects. Regular notification regarding examination is also a feature of the teaching-learning and evaluation process of the institution.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

During the last four years the University has adopted Semester system in the postgraduate courses and it has initiated internal evaluation amounting to be 20% of marks in each paper of PG courses.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

In regard to the award of 20% internal marks in each PG courses, the college conducts three unit tests per semester and out of these, marks of the best two constitutes 15% weightage. For the remaining 5% marks, student's performance in class and departmental seminar, attendance, and the overall holistic approach is taken into account.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The following formative and summative evaluation approaches are adopted at curricular, co-curricular and extra-curricular front to measure student achievement:

1. Curricular front:

Formative evaluation approaches

- Special tests for advanced and slow learners are arranged.
 - Class Tests, Mid-term and Test Examinations are conducted.
- Summative evaluation approaches
- Assignment-based internal assessment is taken in vocational courses.
 - University Exams are conducted.

**2. Co-curricular front (debates, elocution, quiz)/
Extra-curricular front (Cultural level)**

Formative evaluation approaches

- Debates, Quiz, Singing, Dancing and Elocution contests are organized.
- Students selected are trained.

Summative evaluation approaches

- Trained students appear in competitions at district, state and national levels.

3. Extra-curricular front (Sports level)

Formative evaluation approaches

- Sports Trials are conducted.
- Students selected in Sports Trials are trained.

Summative evaluation approaches

- Students trained appear in competitions at district, state and national levels.

A few examples which have positively impacted the system:

- During the academic session of 2012-13, the College bagged nearly 62 First Class and 3 merit positions in the University Exams -- first class 1 in Bengali, first class 6th in Zoology & first class 5th in Chemistry.
- A neighboring slum has been adopted by the NSS Unit. After the adoption of this slum, the NSS Unit bonded with the slum to give their best to uplift them socially as well as educationally. Right from working for their hygienic awareness to making them economically self-sufficient, our students have changed the face of the slum.
- Not only has the local community benefitted, the students too have experienced the joy that comes from selfless service. In order to bring smiles on the faces of deprived people, students visit the local Old Age Home and School for the Blind.
- The College has the fine practice of raising funds and collecting other valuable materials to help the victims of natural calamities.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects,

independent learning, communication skills etc.

Monitoring of the progress of the Students is done by:

- The institution monitors the progress and performance of students throughout the duration of the course/programme through classroom lectures and internal (Class tests, Unit tests, Half-yearly, Annual and Test examinations) assessment method.
- Attendance of Students: Strict vigilance on attendance is kept, attendance registers are checked regularly, and students who are falling short in attendance are contacted personally and if necessary their parents are also informed.
- Parents—Teachers meetings.

The progress of the students is communicated to the students and their parents by:

- Student – Teachers Interaction in the class and outside the class take place.
- Parents – Teachers Meetings are organized.
- The Examination and Result Sub-committee meets and reviews the performance of students in Class Tests, Annual Examination & University Examinations and communicates the progress and performance of students throughout the duration of the course/programme through communication to students and parents through correspondence.

2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The college follows the rigor and transparency in a system of formal internal assessment through the regular conduct of unit tests, the records of internal assessment examination are maintained by the respective department. Students see their performance and make every effort to sort out their weakness with the help of the teachers of the department.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Yes, the college as well as the teacher of concerned department judges the student performance on the basis of formative assessment. Basically the performances of student in the class, his participation in different events, as well as his past results are the pointer for the teachers about the students. At the personal level, teachers try to assess the causes of unsatisfactory performance of the students. Sometimes economic problems come on the way of students to fail poorly, sometimes social problems come on the way to their poor performance. Teachers of the college try to solve their problems by positive counseling or provide some financial assistance to them.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

In the recent year, institutions of higher education across the country have recognized that a full commitment to teaching and learning must include assessing and documenting what and how much students have learnt and this information is used to improve the education process. When we articulate the main goals for a course, one needs to see whether students have achieved them, and these findings are used to make the courses better. We're on the way to learning outcome. In Learning outcome assessment is the process of collecting information that tells an organization whether the services, activities, or expertise it offers are having the desired impact on those who partake them.

The institution's approach to the learning outcome assessment is defined clearly. Faculty is best suited to determine the intended educational outcomes of their academic programs and activities, how to assess these outcomes, and how to use the results for program development and improvement is a part of student evaluation. The results of outcome assessment are used to evaluate the effectiveness of academic programs and activities and students' services, and not the performance of individual faculty or staff. Faculty use the information collected to develop and improve academic programs.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students

through the duration of the course / programme? Provide an analysis of the students results / achievements (Programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

The teaching, learning and assessment strategies of the institution are structured to facilitate the achievement of the intended learning outcomes through:

- Well-equipped laboratories
- Well-equipped library
- Spacious, well-ventilated classrooms
- Audio-visual teaching aids
- Class tests, written assignments, unit tests, group discussions & interactive sessions
- Mid-term and Test Examinations

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- Our College follows the courses as prescribed by the University.
- Students are enlightened by the teachers about the various aspects of the subjects. The learners are also made aware of the social relationships, social behaviors and social responsibility by introducing NSS programmes.
- The career counseling as well as other such programmes like coaching in entry of services and communicative English helps the students to enhance their responsibility in present job scenario of the country. Campus recruitment drive in the college also helps the students to make themselves employable in the job market.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The College has formed IQAC to collect and analyze data on student learning outcomes. The College uses this data:

- To find advanced & slow learners and plan separate strategies

for them

- To improve learning outcomes of both the categories
- To remove their learning barriers by providing them remedial classes, peer learning, etc.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The College monitors the achievement of learning outcomes through IQAC and Academic Sub-Committee which ensure the achievement of learning outcomes by:

- Finding slow and advance learners and making policies to improve their learning outcomes
- Conducting class tests.
- Holding class discussions.
- Organizing seminars etc.
- Taking remedial classes
- Laying stress on written assignments
- Taking feedback from students

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college sets for itself the goal of inculcating some values and qualities as graduate attributes in its students, besides making them to achieve academic progress. The vision and mission of the college is the true indicator of our aims and objects.

Our endeavour is to provide quality education, congenial atmosphere at the campus, inculcating social consciousness and sense of national feelings among the students to the achievement of avowed graduate attributes to them.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Any other relevant information regarding teaching-Learning and Evaluation which the college would like to include.

- Wide publicity is given to the academic programmes offered by the College, along with the infrastructure and support services and facilities available to the students for their all-round development.
- A transparent admission policy is practiced where meritorious students as well as disadvantaged sections get their due.
- Special facilities, incentives and coaching classes are provided for slow and advanced learners.
- A family-like environment has been created to monitor the progress of slow as well as advanced learners.
- To make teaching/learning effective and enjoyable, a combination of traditional and innovative methods is practiced, depending on the requirement of the subject and the mental ability of the learners and making changes according to the latest developments in all the subjects.
- The College pools all its resources and raises special funds to provide latest teaching / learning aids along with the reading material through its libraries.
- The recruitment policy of the College ensures the selection of candidates purely on merit and strictly according to the norms laid down by the UGC, DPI and University.
- The evaluation processes are student-friendly and reliable.
- A number of effective measures have been adopted to assess the performance of faculty to prevent their stagnation and complacency.

CRITERIA-WISE INPUTS

CRITERION III: RESEARCH CONSULTANCY AND EXTENSION

KEY ASPECTS

3.1 Promotion of Research

3.2 Resource Mobilization for Research

3.3 Research Facilities

3.4 Research Publications and Awards

3.5 Consultancy

**3.6 Extension Activities and Institutional Social
Responsibility**

3.7 Collaborations

CRITERION III: RESEARCH CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

No, the College does not have any recognized research centre

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, there is a Research Sub-Committee in the College, comprising of following members:

1. Dr. Naveen Kumar, Principal, Convener
2. Bursar
3. Convener, Finance Committee
4. IQAC Coordinator
5. Accountant
6. All Major and Minor Research Project Holders

The Research Sub-Committee of the College facilitates and monitors research activities of the College. The committee holds meetings in order to discuss various plans to promote research and motivate the faculty for an academic advancement. The committee, along with the UGC in-charge appointed by the institution, keeps track of the schemes of UGC & other bodies like ISRO, DST, DRDO, DBT etc. The committee updates the teachers about the various fellowships and help to apply for the same. Some of the teachers have completed their Ph.D. while others have been already enrolled for it. Some of the faculty members have undertaken Minor & Major Research Projects from UGC, ISRO, DST, DRDO, DBT etc. Few recommendations made by the committee for implementation and their impact:

1. The committee recommended that the research Scholars should work in coordination with the management of the College so that the financial records and papers are handled properly and submitted within the timeframe set by the funding agency.

2. The committee provides necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guide them, wherever required, to carry out research projects.
3. The committee also recommended that the research scholars should be given infrastructural facilities by the College authority as required, according to the space available and the priority of the requirements.
4. The committee recommends to the Governing Body the grant of Study Leave to complete Ph. D work.
5. The committee provides guidelines to the faculty for applying/doing Ph.D and M.Phil and other Faculty Development Programmes according to UGC norms.
6. It encourages supervision of Research Scholars for the degrees of Ph. D and M.Phil.
7. It also Encourages Research Publications.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **Autonomy to the Principal Investigator:** Full autonomy is given to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.
- **Timely availability or release of resources:** The Institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects.
- **Adequate infrastructure and human resources:** Adequate infrastructure and human resources are provided by the institution for smooth progress and implementation of research schemes/projects. Created laboratories for 6 major projects. The college authority has provided space in each department to carry out minor research projects and research activities for the faculty. Provided computer and internet facilities for all departments. Purchased books and journals according to the needs of the faculty.

- **Time-off, reduced teaching load, special leave etc. to teachers:** Due to shortage of staff almost in every department, the institution cannot afford to reduce teaching load for the sake of the students. However special leave is granted when and where it is necessary.
- **Support in terms of technology and information needs:** Internet, LAN and journal and e-journal subscription is made available to the Principal Investigator by the institution to facilitate smooth progress and implementation of research schemes/projects.
- **Facilitate timely auditing and submission of Utilization Certificate to the funding authorities:** The institution monitors and facilitate timely auditing and submission of Utilization Certificate to the funding authorities.
- **Any other:** The institution encourages and extends all help possible to promote research activities in the institution.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

For developing scientific temper and research culture to the students, the college has made efforts to motivate the learners by up-gradation of ScienceLab, equipped the library with Journals and Reference Books.

The college gives equal importance of class room teaching as well as laboratory work. The students of Post-graduate level are encouraged to do experiments under the supervision of learned faculty members. During the final semester of Post-graduation, students perform a research project as one of the paper of the course. During this, the students are motivated and encouraged to take up research as one of the career option after completion of Post-graduations.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Different departments of the college have advance laboratory. Some of our faculty members are involved in research activities at their own level.

DEPARTMENT		No. of Teachers	Ph.D Awarded	Doctoral thesis guidance	Done doctoral program		No. of Research projects undertaken as Principal/co-investigator		No. of papers presented in conference last 4 years		PUBLICATIONS		
					Inter national	Natio nal	Inter national	Natio nal	Inter national	Natio nal & others	Inter national journal	Natio nal journal	Edit ed Vol ume s
1	Hindi	01											
2	English	01											
3	Economics	01	01	05									
4	Political Science	04	04	13								08	
5	Philosophy	01	01	03								05	
6	History	01	01	16								01	
7	Psychology												
8	Physics	01	01									01	
9	Chemistry	03	02	05									
10	Botany	03	02									07	
11	Zoology	01											
12	Mathematics	01											
13	Account & Finance												
14	BBA												
15	BCA												
16													
17													

Involvement of faculty in active research includes doctoral thesis guidance, project work and individual/collaborative research activity. Some of the teachers' achievements worth mentioning are as follows:-

Name of Faculty researcher	Remarkable achievement

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The college hosted several UGC and ICPR sponsored National Seminars, Conferences and Workshops. They are listed as:

1. Two National Seminars by the Department of Political Science
2. One National seminars by the Department of Commerce
3. One National Seminar by the Department of economics
4. One Annual Conference of Bihar Economic Association
5. One workshop by the Psychology Department.

Apart from all such events guest lectures by the eminent experts of the respective subjects have motivated the staff and students towards research.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Priority areas for research

- Priority areas of Research among the Arts Faculty members are Women's Studies, Philosophy, Ethics and Religious Studies, Ancient & Cultural History, Eco-Tourism.
- Priority areas of Research among the Science Faculty members are Space Science, Nuclear Physics, Applied Mathematics, Neuroscience, Water Treatment, Taxonomy of Animals, Taxonomy of Plants, Entomology, Cell and Molecular Biology.
- Priority areas of Research among the Social Science & Commerce Faculty members are Intellectual Property Rights, Development and Commerce, Banking and Finance, & Environmental Economics.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Institution regularly organizes conferences, seminars and workshops in order to rope in researchers of eminence to visit the campus and interact with teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Sabbatical leave for research activity has not been utilized by any faculty. In fact, it has not been demanded by any faculty.

However, the institution often sanctions leave to those who are perusing their Ph. D or working on research projects. About 4 (four) of the permanent faculty members have been sanctioned study leave for undertaking research activities leading to the award of Ph. D Degrees in last four years and for presentations in seminars with the hope that their exposure and work shall ultimately benefit the student community and staff of the College.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The college initiates several steps to let the teachers and the students of other colleges know about the findings of the research undertaken by the faculty members. Whenever a department arranges a seminar/workshop/guest lectures, the teachers and the students of other colleges are also invited to participate in the deliberations and discussions. All those members of the faculty and the students are instrumentals of carrying the information to their respective departments. They disseminate the findings of the research of the institution to the community at large.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for

research? Give details of major heads of expenditure, financial allocation and actual utilization.

As has been mentioned above, the institution does not have any specific research centre so there is no provision of budget allotment for research. However, the individual researcher usually mobilizes his/her financial resources from UGC, DST, DRDO, DBT, ISRO, etc. The institution provides him/her necessary help as required and permitted within the rules.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision in the institution to provide seed money to the faculty for research. However, the institution and the university may consider the genuine proposal forwarded by the faculty for the financial help. If any faculty seeks financial help for research it may consider the proposal positively on the basis of the merits of his/her proposal.

3.2.3 What are the financial provisions made available to support student research projects by students?

There is no provision in the institution to provide seed money to the faculty for research. However, the institution and the university may consider the genuine proposal forwarded by the faculty for the financial help. If any faculty seeks financial help for research it may consider the proposal positively on the basis of the merits of his/her proposal.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The various departments and staff of the institute interact with each other in undertaking inter-disciplinary research. Examples of successful endeavours for interdisciplinary research are:

- Organizing Seminars and Conferences. Department of History, Philosophy and Political Science have organised two national level seminars.

- The Teacher's council of the college organises a unique Interdisciplinary programme -- Study Circle for Faculty members to Present Papers various research oriented Subject Matters which is supported by the college authority. The Paper presented in the Study Circle is published annually college magazine.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipment and research facilities of the institution by its staff and students:

- By sharing of equipment amongst staff and students for effective transfer of technical skills by various departments under faculty of science that is Physics, Chemistry, Botany & Zoology.
- By providing Internet facility to teachers engaged in Major as well as Minor Research Projects.
- By planning the periods for the full utilization of the equipment without wastage of time e.g. computers.
- By dividing the students into small groups for analyzing effective learning of technical skills as required for operating various sophisticated equipment such as, spectrophotometer, hematology analyzer, PH-meter, micro centrifuge, binocular & tri-nocular microscopes, SLR camera, electronic balance, biochemistry analyzer, etc. By providing easy and uninterrupted access to various equipments.
- Human Ethical Committee to approve and Monitor research projects related to human research work.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

- The Institution provide necessary help to the interested faculty members to apply for research grants from different sponsoring agencies and also guide wherever required to carry out a research projects.
- Details of ongoing and completed projects and grants received during the last four years:

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects						
Major projects						
Interdisciplinary projects						
Industry sponsored						
Students' research projects						
Any other(specify)						

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The following research facilities are available for active research work within the college campus:

- Various labs such as Physics, Chemistry, Botany& Zoology with latest equipment.
- Central computing facility.
- Internet Connections.
- General/Departmental Library, Departments are well-equipped with LCD, printers, scanners, and Internet facilities.
- Reprographic Facility.
- Procurement of Research Oriented Journals & E-Journals.
- Laboratories for Major Research Projects with Latest equipment & Animal House.
- Space/Enclosures to carry out Minor Research Projects.

- College is member of INFLIBNET and provided several teachers and students their own account and password.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The College has set up Research Sub-committee to chalk out institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers. It has stipulated the following strategies:

- Keeping track of the various research projects funded by UGC, ISRO, DST, DBT, etc.
- Updating the teachers regarding the various fellowships and facilitate in applying for the same.
- Monitor that infrastructural facilities are provided in the College premises to carry out Major and Minor Research Projects.
- Recommended for Leave to present research papers in seminars, conferences and workshops by the faculty members.
- Based on the suggestions of the committee the college authority has provided Computer with Internet and Reprographic facilities for all faculty, Procuremed Research Oriented Journals & E-Journals.
- The Teacher's council of the college organises a unique Interdisciplinary programme -- Study Circle for Faculty members to Present Papers various research oriented Subject Matters which is supported by the college authority.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

- No, the institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Research scholars who are registered with teachers of our college for Ph.D. and other degree are provided all sort of facilities to do their work in college laboratories. If they need some extra requirements relating to their research work, concerned research institutes, institutions are requested to extend support to our teachers.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The following facilities are available specifically for the researchers:

- Internet facility.
- Reprographic Facility.
- Central computing facility.
- Online Journals.
- Procurement of Research Oriented Journals.
- Various labs such as Physics, Chemistry, Botany & Zoology with Latest equipment.
- General/Departmental Library, Departments are well-equipped with LCD, printers, scanners, and Internet facilities.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

No research facility is established by any Research Institute in the college.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)
- * Original research contributing to product improvement
- * Research studies or surveys benefiting the community

or improving the services

- * Research inputs contributing to new initiatives and social development**

Neither the students nor teacher of our college has any major Research achievement either for patent nor any other fields mentioned above till date. Because of our college has no Research Centre approved either by the UGC or by the University.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, The College is not publishing any research journal or partnering in publication of any research journal.

3.4.3 Give details of publications by the faculty and students:

- * Publication per faculty**
- * Number of papers published by faculty and students in peer reviewed journals (national / international)**
- * Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**
- * Monographs**
- * Chapter in Books**
- * Books Edited**
- * Books with ISBN/ISSN numbers with details of publishers**
- * Citation Index**
- * SNIP**
- * SJR**
- * Impact factor**
- * h-index**

3.4.4 Provide details (if any) of

- * research awards received by the faculty
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- * incentives given to faculty for receiving state, national and international recognitions for research contributions.

No

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The college has Career and Counseling Cell, which is functioning for the last five years. Although we are not entered into any Memorandum of Understanding (MOU) with any industry for establishing institute- industry interface. However, several organizations like WIPRO, TCS, Reliance, Punjab National Bank, Syndicate Bank, ACC etc. are regularly visiting our college for campus selection.
- The college is the member of PORTAL India, which is a liaison with different companies for placement.
- The Placement Cell of the college, makes contact of different organizations and invited them to organize campus selection drive, in which a large number of students selected for different jobs.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- To promote consultancy, the stated policy of the institution ensures that the benefits of the knowhow, skills/expertise and exceptional gifts of the faculty reaches the maximum number, irrespective of creed, religion or nationality to local schools, colleges, university, Govt. agencies, NGOs, neighboring villages, institutions for disadvantaged sectors of the society. Mostly the services are rendered without the expectation of any Remuneration.

- The College advocates and publicizes the available expertise for consultancy services through its publications like the Prospectus and News Bulletin. The awards and the achievements of the faculty are highlighted through news items in the news bulletin as well as reports read out on the College stage.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college authority makes a regular meeting with the senior teachers and staff to promote career guidance to the students. The staff of the college with expertise in this field trains the students in communication skills so that they make them employable. They also arrange counseling class and counsel the students on different career options.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The consultancy services are exclusively provided to our students only. The college does not charge any fee for such services. There is no provision to generate the revenue for such activities. It is purely a social service offered by the college to the students for shaping their career.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

N/A

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college adopts two pronged approach to nurture holistic development of the students. Under holistic system, pedagogic and pragmatic approaches are important to make students a good citizens. Apart from regular teaching about Environmental

education as well as citizen's charter, involvement of students in practical teaching like N.S.S makes them more service oriented citizens of the nation.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

There are the following institutional mechanisms to track students' involvement in various social movements / activities which promote citizenship roles:

- NSS
- Eco Club
- Women Cell
- Students' Union

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution solicits stakeholder perception on the overall performance and quality of the institution through students, Parents, and Alumni.

- The College solicits students' perception through their feedback every year.
- The College solicits Parents' perception through interaction with them in the Parents-Teacher meeting.
- The College solicits Alumni's perception through interaction with them at Alumni Meets etc.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The voluntary organization NSS & NCC have made a annual plan for the social activities under the guidance of the Principal in the outset of the academic session. The Volunteers of NSS & NCC take out rallies and spread awareness about AIDS and other Social problems.

The NSS & NCC organized special camps in different rural areas

during last two years to undertake different activities pertaining to:

- Creating an awareness programme for improvement of status of women,
- Health and family welfare Programme,
- Blood Donation Camp,
- Education and recreation,
- Sensitizing the villagers about Welfare Scheme of the Government

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

At the time of admission of the students, the Admission Committee, comprising teachers in charge of various committees, asks students about their interest in extension activities including participation in NSS, NCC and encourages them accordingly.

The College monitors that a student enrolls in the extension activities right after the admission. The NSS & NCC Units undertake drive to enroll for membership in their units after admission in the 1st year. There are two Units of NSS & NCC consisting of 100 students in each unit.

- The Prospectus disseminates information regarding all the extension activities to facilitate them in their choice of activity.
- This is supplemented by the counseling provided by the teachers during the time of admission and also after.
- The faculty has meetings with Principal in which it is asked to mention its interest in extension activities including participation in NSS and other agencies and is assigned duties accordingly.
- The institution promotes these extension activities by extending help in the form of manpower, funds, refreshment and transport. The achievements of the teachers and students are acclaimed and highlighted in the college publications and college website, thus promoting their participation.
- Keeping in view the social needs and responsibilities students from all Department are enrolled for N.S.S (National Services Scheme) for performing various social activities in terms of blood donation Camps, extension lectures, skill development

programmes etc.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The college is always ready to make a conscious effort to promote social justice to the downtrodden people. Sometimes the college through the members of NSS& NCC conducts socio-economic surveys of the different schemes introduced by the government for upliftment of under privileged communities.

The NSS volunteers are always ready to serve the people who are in distress.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Objectives: The college encourages extension activities to promote social-justice, social responsibilities and good citizenship amongst its students.

Outcomes of the extension activities:

- The local community benefitted immensely through the work put in by our students. Frequent programmes with the remote village dwellers of the local area by our College have indeed raised the quality of life of these people.
- In the nutrition awareness camps mothers of the backward villages attend each camp along with their children and adolescent daughters to learn proper cooking procedure through demonstration and change life-style through low-cost nutrition and hygiene awareness.
- Organizing free Medical Check-up Camps, providing free medicines and vocational training workshops have brought about a noticeable difference in the lives of the community.
- The Blood Donation Camps organized by the NSS Units& NCC, the Students' Union and Staff form another significant contribution to the community

Students' academic learning experience

- The surveys conducted by the departments and involvement in extension activities also develop a practical approach in their academic pursuits.
- Participating in the Environmental awareness programmes increase the environmental awareness of the students.
- Surveys-cum nutrition awareness programmes with the village dwellers who are below the poverty line in different areas of the Buxar district make the students aware of the importance of nutrition and also help them to understand the problems the remote village dwellers faces and establish a connection with the common people of the society.
- This leads to a holistic personality development of a student which helps in their future endeavour in any career which they opt for.

Values and skills inculcated:

- Involvement in extension activities develop community orientation, community leadership, and may produce philanthropists and social workers in future. This also leads to Creation of awareness and scientific rationale about blind beliefs, blind faiths dogmas, negative traditions, hygiene/health and sustainable development.
- Extension and outreach programmes instil volunteerism and philanthropy in the students.
- A deeper understanding of and commitment to the community is developed in students.
- The experience gained through extension and outreach programmes helps students make better decisions, adapt to change, improve their self-esteem and better prepare for their career, among other benefits.
- The such programmes encourage students to develop a lifelong ethic of service to society.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The college makes plan for social activities with the

consultations of Non-Governmental organizations as well as social activists. With their valuable cooperation the college starts its social activities like special camp of NSS and other programmes. The college-community participation helps us to spread our social extension activities. The volunteers of NSS& NCC our college make a regular rapport with the social activists and the rural people encourage the community service programme. The villagers support us in organizing the special camps and get benefitted with it.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college with the help of Blood Bank of Sadar Hospital, Buxar organized a Blood Donation Camp in the college. At the times of urgent need of the blood by the patient, they contact the Principal of the college for getting the permission for acquiring the blood from the Hospital, the Principal permit them to save the life of the patient.

Sometimes the volunteers NSS also donate their blood to the needy patient to save their life.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The NSS programme officers has also get recognition for his excellent contribution in social services by university.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

As stated earlier, the college has no collaboration with any other research laboratories, or institutes or industry. However, we are making all efforts to equip our labs to support the students who undertake research or projects.

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

N/A

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

N/A

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

N/A

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-**

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses

l) Student exchange

m) Any other

The college is not a professional or technical institute, hence the question of Internship/on-the –job training, summer placement, twinning programmes, publications, faculty exchange do not arise. The college follows the implementation of new courses as per the norms of the University. Regarding placement of students, the college organizes campus recruitment drive by inviting different agencies like WIPRO, TCS, Punjab national Bank, Syndicate Bank, ACC and other agencies.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The College is ever-ready to make the systemic efforts in planning, establishing and implementing the initiatives of the linkages/collaborations. The College plans and establishes the linkages/collaborations with international, national, state, local bodies, industries and research institutes to boost research, consultancy and extension tasks. It works with them and takes initiative in enhancing and facilitating Curriculum development/enrichment, internship/ On-the-job training, research, consultancy, extension, publication, student placement and introduction of new courses. It implements the initiatives of the linkages/collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the College would like to include.

Research

- College encourages Research activities in the institute
- Members of the Research Sub Committee of the College keep track of UGC Projects and Projects funded by other agencies. They guide the faculty through all the stages, namely, applying for grant, grant of study leave, adjustment in time-table, exemption from extra-curricular work, TA & DA for travel, etc.
- A big number of college teachers have been recognized as research guides

Consultancy:

In the previous assessment report, the peer team advised the authority to design a consultancy policy for the faculty service in the evaluative observations. However, the institution has no policy within the West Bengal Higher Educational Guidelines, and Affiliated University to utilize the revenue generated through consultancy services. Still the institution has taken the following initiatives to encourage the faculty members involved in consultancy services: by giving them duty leave and honouring them for their efforts.

- The College ensures that the benefits of the knowhow, skills/expertise and exceptional gifts of the faculty reach the maximum numbers, irrespective of creed, region or nationality.
- Mostly, the services are rendered without the expectation of any remuneration.

Extension:

- The College boasts of excellent record of accomplishment with respect to extension activities in the different categories like Community development, Social work, Health and Hygiene Awareness, Health Camp, Adult Education and Literacy, Blood Donation Camp, Environment Awareness, Gender Sensitization, etc. through National Service Scheme Unit of the College, Eco-Club of the College, Health Unit of the College, in Collaboration with NGOs, and Women's Cell constituted for prevention of harassment of women.

CRITERIA-WISE INPUTS

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

KEY ASPECTS

4.1 Physical Facilities

4.2 Library as a Learning Resource

4.3 IT Infrastructure

4.4 Maintenance of Campus Facilities

CRITERION IV: INFRASTRUCTURE AND EARNING ESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the College Development Committee of the college for in consultation with the Finance Committee and Building Committee. Keeping in view the current dynamics of effective teaching and learning and demands of new courses, the College Development Committee makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the Building Committee.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**
- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

a)Curricular and co-curricular activities: Classrooms, technology enabled learning spaces, conference room, tutorial spaces, seminar libraries, laboratories, specialized facilities and equipment for teaching, learning and research etc.

- **Classrooms:** There are 25 class rooms apart from the departmental rooms seminar libraries and Science laboratories and computer laboratories for practical classes. Each classroom can accommodate approximately about 100 students. The big classrooms are well ventilated, with lots of sunlight, ideal for a crowded classroom.

- **Central Library:** The College Library utilizes a space of 300sq.mtr with a Reading Room for free access of students. The college Library, a “Knowledge Centre” for accessibility, has been developing on modern lines as a prominent ‘Learning Resource Centre’. Complete Accession Numbering System & Cataloguing of all books and journals and user friendly Multi-Digit Alpha Numeric Decimal based numbering system according to the latest 22nd edition of Dewey System. Local Area Network (LAN) using Standard software has been procured for automating in-house activities and services of the library. Installed 3 computers for Online Public Access Catalogue (OPAC) is made available to the users to identify the status of availability of documents in the library. Internet facility with 1 computer terminals. One photocopier and with printing facilities is available. Information on Competitive Examinations are the unique facilities for career planning and development programs. Online search and full text e-journals provided are being made available
- **Network Resource Centre:** There is a well-designed modern central Network Resource Centre with advanced audio-visuals multi-media facilities like LCD Projector, Smart board, Laptop, and 10 Computers with High Configuration of the Latest Generation with Internet connections. There a staff to maintain the systems and to provide technical assistance to the faculty members and students.
- Separate Departmental Computer Laboratory for BBA course.
- All the Departments have been provided with computers & Internet Connections. The computers/Laptops are also interfaced with LCDs to train and develop Power Point presentations for the Teaching.
- **Laboratories:** There are 5 Laboratories for Subjects: Physics, Chemistry, Botany and Zoology. The laboratories and upgraded with advanced Laboratory equipments and have given enough space to carry out practical classes effectively.
- **Conference room:** The College has a conference room with advanced **audio-visuals multi-media facilities like LCD Projector, Laptop, and Computer with High Configuration of the Latest Generation with Internet connectionsto organise seminars.**

(b) **Sports, outdoor and indoor games:**

- M. V. College is well known for its sports activities. Students

take part in Inter-college, district, State and National Level competitions for different events. The College have a good play ground, This is only college of Buxar town in which a modern Basket ball court exists.

- The Boy's Common Room equipped for Indoor Games like Table Tennis and Carrom .
- Girl's Common Room equipped for Indoor Games like Table Tennis and Carom.

The NSS Unit & Eco-club (Environment Awareness Cell) have individual place in a room to keep their papers and equipment and from there they can carry out their extension activities.

Health and hygiene: There is a separate area for the Health Unit with all first aid equipments, a separate emergency be and other equipments to carry out emergency and first aid providing activities for the students and staff.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The limited infrastructure of the college caters to the growing needs of our students and faculty.

- There are 4 Laboratories for Subjects: Physics, Chemistry, Botany and Zoology. The laboratories extended and are upgraded with advanced Laboratory equipments and have given enough space to carry out practical classes effectively.
- A well-designed modern central Network Resource Centre is built with advanced LAN, Wi-Fi, Internet and multi-media facilities.
- The College has a conference room with advanced audio-visuals multi-media facilities like LCD Projector, Laptop, and Computer with High Configuration of the Latest Generation with Internet connections to organise seminars, lectures and other academic activities and administrative meetings.
- Common Rooms for boys and girls and all toilets for students and staff has been renovated.
- The student canteen has been renovated.

- Principal' room. Bursar's Office and college Office has been renovated.
- Office rooms for UGC Sponsored Remedial Coaching Classes and Coaching Classes for Entry in Service Examination for SC/ST/OBC/Minority students renovated.

Keeping in mind of the limited infrastructural facilities available the administration ensures that the available infrastructure is optimally utilized and efforts were made for funds for infrastructural development.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college takes special care for physical disabled students by providing ramp for easy access to the classroom. The college has been providing a scribe to write the examination incase of visually challenged students and other facilities as prescribed by the University.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**
- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**

The college has no hostel for boys students. However one girls

hostel with the UGC fund is under construction.

The college has separate arrangement of drinking water facility for students and faculty members. There is no residential facility for teaching staff. We have only one quarters for night guard.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Health Centre: The Health Unit has made great progress in monitoring the health of the students, teachers and non-teaching staff. There is a separate room for the Health Unit with all first aid equipments, a separate emergency bed and other equipments to carry out emergency and first aid providing activities for the students and staff. Monitoring the health of the students, teachers and non-teaching staff are done regularly. The unit provides First Aid Treatment for students and staff. A MoU with a MBBS doctors signed for part time service and with a paramedical staff for full time service.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Some of the common facilities available at the college are mentioned below:

1. IQAC & NAAC Office
2. Grievance Redressal Cell
3. Career - Counseling & Placement Cell
4. English Language Lab
5. NSS
6. Women’s Cell
7. Three deep boring inside the campus.
8. Drinking water facility in the staff room.
9. Separate drinking water facility in the campus for students.
10. A small canteen facility in the campus.
11. INFLIBNET
12. Network Resource Centre (NRC)

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes. The college has a Library Advisory Committee which considers the development proposals of the library and budget allocations and policy decisions. It also provides directions for a structured and balanced growth of the library and to provide improved facilities and innovative services. Allocation and utilization of funds and introduction of developmental programs and requirements of the users are addressed and approved by the Library Advisory Committee. The Library Advisory Committee makes sincere efforts to mobilize resources from the donors and philanthropists.

- Complete Accession Numbering System & Cataloguing of all books and journals and user friendly Multi-Digit Alpha Numeric Decimal based numbering system according to the latest 22nd edition of Dewey System.
- Local Area Network (LAN) using standard software has been procured for automating in-house activities and services of the library.
- There are total three (3) computers.
- One is a Server for internal LAN for standard software and Online Public Access Catalogue (OPAC) and Two for Issues/Return of Books and Journals
- Installed 3 computers for Online Public Access Catalogue (OPAC) is made available to the users to identify the status of availability of documents in the library.
- One photocopier and printing facilities.
- It also has Reference facility.
- Software required for access have been procured and installed in the main server to make the library accessible by all users.
- Information on Competitive Examinations is the unique facilities for career planning and development programs.
- Online search and full text e-journals provided are being made available.
- The Internet access is opened between 10: 30 am to 5.15 pm on all working days

4.2.2 Provide details of the following:

- * **Total area of the library (in Sq. Mts.)** :300 sq.mtr
- * **Total seating capacity** : 60 at a time
- * **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)** : 10:30 AM to 05:15 PM
- * **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources):** INFLIBNET Member

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library has evolved a system to ensure purchase and use of current titles, important journals etc. The teachers put up their demand for the latest material, the principal recommends it and quotations and catalogues are invited from the publishers at the beginning of the year. Sometimes, teams of teachers are even sent to publishing houses or book fairs to procure new books.

Library holdings	Years– 2011-12		Years- 2012-13		Years- 2013-14		Year- 2014-15	
	Num ber	Total Cost	Num ber	Total Cost	Num ber	Total Cost	Num ber	Total Cost
Text books	50	22500	75	33750	100	45440	125	55000
Reference Books	100	50000	150	67500	200	125000	100	60000
Journals/Periodicals	05	1250	05	1250	05	1250	05	1500
e-resources								
Any other (Specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * **OPAC** : Available
- * **Electronic Resource Management package for e-journals** : INFLIBNET
- * **Federated searching tools to search articles in**

- multiple databases : INFLIBNET**
- * Library Website : Linked with college website**
- * In-house/remote access to e-publications :No**
- * Library automation : Done**
- * Total number of computers for public access :Three**
- * Total numbers of printers for public access : Three**
- * Internet band width/ speed 2mbps 10 mbps 1 gb**
(GB) : 2 mbps.
- * Institutional Repository**
- * Content management system for e-learning**
- * Participation in Resource sharing networks/consortia**
(like Inflibnet) :Member of INFLIBNET

4.2.5 Provide details on the following items:

- * Average number of walk-ins :50**
- * Average number of books issued/returned :60**
- * Ratio of library books to students enrolled : 1:3**
- * Average number of books added during last three**
years : 300
- * Average number of login to opac (OPAC)**
- * Average number of login to e-resources**
- * Average number of e-resources downloaded/printed**
- * Number of information literacy trainings organized**
- * Details of “weeding out” of books and other materials**

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts**
- * Reference**
- * Reprography**
- * ILL (Inter Library Loan Service)**
- * Information deployment and notification**

(Information Deployment and Notification)

- * **Download**
- * **Printing**
- * **Reading list/ Bibliography compilation**
- * **In-house/remote access to e-resources**
- * **User Orientation and awareness**
- * **Assistance in searching Databases**
- * **INFLIBNET/IUC facilities**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The support provided by the Library staff to the students and teachers of the college is in the form of:

- Library staff to help readers trace the books
- Reading room for students & a separate study table for staff
- Display of new arrivals, are arranged to encourage readers to use existing and new arrivals.
- The new additions to the library are informed to the Departments.
- Faculties are informed about the latest additions relating to their projects/thrust areas of research.
- The practice of “Demand slip” ensures the reader about the issue and availability of the book needed.
- Maintaining peaceful and academic environment.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

There are no special facilities offered by the library to the visually/physically challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

Yes, the library gets the oral feedback from its users in the form of complaints, suggestions and recommendations. The Library Advisory Committee analyses these complaints & suggestions

and forwards them to the principal for appropriate action. Such feedback is used for rendering the library student/user friendly.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

The college is equipped configuration with latest Computers Desktop – 30 (Thirty) distributed in three labs. and office.

Computer Lab. 01	:	BCA Lab.
Lab. 02	:	NRC
Lab. 03	:	e-library.

All the three labs have LAN facility, e-library has also a server. Most of the computers are with configuration : Core 2 Due processors, 500GB HDD and 2GB RAM with DVD R/W Multimedia Speaker with UPS facilities are also available. Some desktops are of configuration : Core i3 processors 500GB HDD, and 1-3GB RAM, etc.

- Server in library 01 : CUP : Xeon Processor
RAM : 8GB HDD
: 500GB SCSI Backup
Drive : DVD R/W
- Laptops : 10 most of the laptops are of conf. :
Core i3 and i5, 500GB HDD, 2GB RAM etc.
- LCD Projector : 05
- Laser Printers : 05
- Photo Copier : 03
- Digital Camera : 03
- Computer-student ratio : 1:70
- Stand alone facility : 2 Laptops are available for stand-alone use
- LAN facility : LAN facility is available in three computer labs. : BCA Lab NRC & e-library.
- Licensed software : Available
 1. M/S Office
 2. Oracle 9i
 3. Compiler & Interpreter of C, C++.
 4. Standard Software.
 5. Windows 8

- Number of nodes/ computers with Internet facility : 20
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The staff and the students of the college are regular users of ITC provided in the departments. Most of the departments are connected with the internet facility. The college has a 2 mbps internet connections provided by the BSNL, which is being used by the departments.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- The college deploys and upgrades its IT infrastructure and associated facilities every year on the basis to fulfil the needs of the students either due to increase in strength or change in the syllabi and to resolve the compatibility issues because there are rapid changes in the IT sector within a short period of time.
- The college has installed LAN with a High Configuration Server. Installation of server based local area network (LAN) facility to Provide Fast flow of data across computers, Internet connection in departmental computers to browse and download study materials, research papers etc.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

We have provisions in the annual budget for the procurement, up gradation and maintenance of the computers and their accessories. The budgets of recent years express provisions in these categories separately but previously it was integrated in one category only. The college has an aim to make optimum use of information and communication technology in both academic and administrative work.

The college has annual maintenance contract with the suppliers for all its equipments.

4.3.5 How does the institution facilitate extensive use of ICT

resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Computers are available for the use in most of the departments. The teachers take help of ICT resources to enrich and update their knowledge with the help of internet. The teacher uses it for preparing the Faculty members – learning materials, which is of a great help to the students of the college. Multimedia projectors and Smart board are also available in the college.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- The corresponding changes in the use of new technologies for any Higher Education Institution are now become almost essential for teaching – learning and governance. Technological advancement and innovations in educational transactions have been undertaken by M.V. Colleg, Buxar to make a visible impact on academic development as well as on administration & governance of the college.
- Traditional methods of delivering higher education have become less motivating to the large number of students. To keep pace with the developments in other spheres of human endeavor, the college has enriched the learning experiences of their students by providing them with computer-aided teaching/ learning materials.
- The Faculty is adequately prepared and make use of Information and Communication Technology (ICT) optimally. Conscious effort is also being made to invest in hardware, and to orient the faculty suitably whenever is required
- Audio-Visual mode of teaching for all departments with Blackboard, Flow Charts , Overhead Projector, LCD Projector, Laptop
- Computer with Internet Connections for all Departments and Library for the utilization for the staff and students.

- There is a well-designed modern Network Resource Centre with advanced multi-media, and computers with Internet connections.
- In addition to using technology as learning resources, managing the activities of the institution in a technology-enabled way will ensure effective institutional functioning. The Institution has moved towards electronic data management and official have institutional websites to provide ready and relevant information to stakeholders.
- The management staff although is now not adequately prepared to make use of Information and Communication Technology (ICT) but trying their level best to prepare them to cope up with the situation. Conscious effort is also being made to orient the office and Library Staff to make use of Information and Communication Technology (ICT) optimally.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the Institution does not avail of the National Knowledge Network connectivity directly or through the affiliating university.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The College depends on the Government assistance such as assistance from the UGC, University or the State Government for construction and maintenance of the following items details are mentioned in the table:

Heads	2010-11	2011-12	2012-13	2013-14
Building	5,27,378.00	25,00,000.00	Nil	Nil
Furniture	12,10,750.00	Nil	Nil	Nil
Books &				

Equipment (UGC XI Plan)	6,73,000.00 (Books) 21,03,834.00 (Equipments)			
Computers	3,07,166.00	6,11,000.00	Nil	Nil
Generator	4,00,000.00			
Any other				

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

College has a established a College Development Committee which looks after the available infrastructure and facilities available in the college. Any changes, renovation, upgradation, if demanded by a particular section is brought to the notice of the development and planning committee of the college. Committee take due steps as per the need.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the building. The laboratory equipments are maintained through College lab. College has following technical staff:

- Electrician-cum-Caretaker (Full Time staff)
- Night Guard
- Gatekeeper (Casual)
- Computer Operator (Contractual)

Their services are available throughout the day. Some of these staff stays within the campus.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)? Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

The major steps taken for location, upkeep and maintenance of sensitive equipment are given below:

- The college electrician and the supporting staff is responsible for the upkeep of electrical equipments and their maintenance.
- There is installation of voltage stabilizers for equipment to control voltage fluctuations.
- The laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. Their repair or replacement or another required upkeep is fully undertaken in their supervision. The laboratory staffs keep a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. Their repair or replacement or another required upkeep is fully undertaken in their supervision. Equipments are placed at proper & safe places.
- During load shedding and power cuts Generator facilities are available in the college.
- There is an overhead water tank with submersible water pump for constant supply of water.
- The college has a tie up with the dealer of the RO water purifiers who takes care of purchase, repair and maintenance of the system.

CRITERIA-WISE INPUTS

CRITERION V: STUDENT SUPPORT AND PROGRESSION

KEY ASPECTS

5.1 Student Mentoring and Support

5.2 Student Progression

5.3 Student Participation and Activities

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its updated Prospectus and News Bulletin annually. The following information is provided to students through these documents:

PROSPECTUS: The institution publishes its updated Prospectus annually where the Institution provides clear information to students about admission procedures, requirements for all programmes (eligibility and documents necessary), the fee-structure and refund policies, financial aid and student-support services. Besides, it contains information like the composition of the different committees, cells, boards of the college involve in democratic management of different wings of the college, history of the College, College Staff (Faculty and Non-teaching Staff), courses offered and subject combinations allowed, Registration rules, Migration rules, Attendance rules, rules for change of subject combinations, Transfer rules, instructions for Examinations, rules regarding payment of fees, Library facilities and rules, Scholarships available, rules regarding concession of fees, Railway concessions available, Canteen facilities, excursions, medical facilities, co-curricular activities, Anti-Ragging Cell & Rules of conduct and discipline, details of fees structure, etc.

WEBSITE: The Institution has moved towards electronic data management and have official institutional website www.mvcollegebuxar.org to provide ready and relevant information to different stakeholders.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

As per the rules of the University, the students belonging to the

poor family, they are awarded full free studentship for that academic year. The college has a Free-ship committee consisting of senior faculty members, after examining the economic condition of the applicant; students are awarded free-studentship. Apart from this there is no other provision for scholarship provided by the college.

The welfare Department of the State Government provides Scholarship to the SC/ST/OBC and physically disabled students. The UGC also grants scholarship to ST/SC/OBC/Minority students. As per the rule of the State Government, there is free education for Girls student up to Post-graduate level. The college does not charge tuition fee from them.

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The college caters to the academic needs of the students belonging to the rural areas and the order areas. There are lots of students who belong to the non creamy layer of the society or who are from economically weaker sections of the society. The college provides financial assistance to these students, which is received from the Central Govt., State Govt. and other agencies. Nearly 25 -30% students of the college get benefit from these scholarships.

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections Students with physical disabilities Overseas students to participate in various competitions/National and International

- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for “slow learners”
- ✓ Exposures of students to other institution of higher
- ✓ learning/ corporate/business house etc.

✓ **Publication of student magazines**

M.V. College is committed to provide the students every possible help and support they need in their pursuit to become civilized and worthy citizens. The college, as stated earlier, was set up with a mission of imparting holistic education. The institution for this purpose provides the following support facilities to its students:

Students from SC/ST, OBC and economically weaker sections:

The students belonging to SC/ST, OBC and the economic weaker sections are identified during the process of the admission only. The college maintains a detailed record of the same. These students are provided every possible help during their stay in the college. The college offers liberal concessions to such students. This besides the Central Govt., the State Govt., and the University sponsored scholarships and concessions are also given to such students. The college administration too is very thoughtful regarding such students. Every year the college administration sponsors a few students half free studentships and only a few students full free studentships. To make up any deficiencies, the college has started UGC Sponsored Remedial classes for the empowerment of SC/ST/BC and other backward castes.

Students with physical disabilities:

There is reservation in admission for students belonging to differently-abled category or physically challenged students. Their requirements and needs are given a special care and attention. The college administration ensures that infrastructure facilities meet the requirement of the students with physical disabilities. For differently-abled students, it is ensured that they don't have any physical obstruction. The institution is committed to accommodate them on the ground-floor for their classes. They are provided front-seating arrangement, comfortable furniture and attendant facility if required. They are provided classes with ramp facility. The library facility is provided to them in the ground floor located multi-purpose hall. The need of the help from the supporting staff, if required, is fulfilled on the request of physically challenged students. The students are given extra attention during the college terminal examinations as well as the final examinations.

Medical assistance to students: health centre, health insurance etc.:

Our College has a very special concern for the health and hygiene of the college students, staff and other members. We have Health centre at the college and time to time the college administration keeps on organizing check up camps where local doctors, dentist, eye surgeon and skin specialist visit and keep a strict watch on the health of the stakeholders, the students and the staff. Proper arrangement of drinking water is present on the college campus at different locations (R.O. purified drinking water).

Skill development (Spoken English, computer literacy, etc.) The college regularly conducts Personality Development Programs which enhance the IQ level and communication skills of the participants. The college also invites Guest speakers from the industry which provides regional and global employment opportunities for the students. Special classes are taken for communication skills taking into considerations the rural backgrounds of the students. This besides the college offers „Introduction to Computer Science” as one of the subjects to all the students taking admission in the first year. This has really helped the students learn the basics of the computer language.

Support for “slow learners” The college administration understands that the college has to serve the basic education needs of one and all. The students who are slow in their learning or if their grasping power is not up to the mark, the faculty members identify such students at the beginning of the session. For them the college administration arranges remedial classes in different subjects to enhance their skills and competence. Enrichment courses like Personality Development Programs are also conducted to improve students personality and motivate them for an innovative and creative mindset. Wherever a disadvantageous learner is identified by the class teacher, the college administration appoints a guardian teacher to help him/her with counseling and intensive coaching.

Publication of student magazines The college publishes its annual college magazine. The students of the college very enthusiastically contribute with their articles in the magazine. The college magazine is printed in the supervision of the college editorial board. All the major sections of the magazine are having their staff editors. The staff is always there to chisel the students

artistic and creative skills.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

M.V. College, Buxar placement cell has helped scores of its students in finding better job opportunities and better enterprises to work in. Our Placement Cell encourages outgoing students to visualize the starting of their own enterprises and become active contributors to the nation's GDP. The placement cell assesses the needs of entrepreneurs and prepares a comprehensive training module to equip the outgoing students with necessary skills.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

***additional academic support, flexibility in examinations**

***special dietary requirements, sports uniform and materials**

***any other**

The college administration is committed to attract students for participating in various extra-curricular activities by ensuring consistent encouragement and motivation. The necessary facilities are provided and adequate funds are allotted. The sports and cultural committees supervise the extracurricular activities. The students who participate in the sports activities or other extracurricular and extra moral activities are provided with extra classes so that the time they have given in for the various activities can be compensated for.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Students who are interested and willing to appear in various competitive examinations are helped by the teachers in matters of study materials and counseling for the right strategies. Students

are allowed to have access to library and to refer the books related to entrance test. Students can appear in online examinations using internet facilities at our institution. UGC sponsored free coaching for competitive classes for SC/BC/OBC are held in the campus.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The college has a career counseling and guidance cell. The teacher in-charge is available during the college hour to the students. The counseling cell makes adequate arrangement for the guidance of the students during the time of the admissions. The students seeking admission are counseled in the choice making matters during the admission. The choice of the career and the doubts of the students are listened to very carefully and the solutions of the problems are provided. The students who need psychological counseling or any type of social counseling are also attended to very carefully. The following services are made available for the students:

Academic & Career Counseling: The students, at the time of the admission, are helped by the faculty present in choosing right stream. They are informed about the scope and nature of the various subjects that form the syllabus. The students are not pressurized in choosing the subjects. They are given right kind of counseling which helps them shape their career.

Personal & Psycho-Social Counseling: The students during the course of their studies in the college come across various issues. They are, at times, too immature to handle the problems. The college provides them personal counseling. They can share their problems with the teachers. The teachers concerned are very supportive in guiding them fight their problems. The candidates at times come face to face with certain social issues or problems which tend to bring the inferiority complex in them. The teachers make it sure that no such deterioration happens with the psycho social understanding of the students. They are counseled to become better human beings and advised to stand tall for the social cause. The somehow depressed students are given psycho treatment and counseling by the Psycho-socio cell.

5.1.9 Does the institution have a structured mechanism for career

guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

We have placement and career counseling cell at the college level which renders efficacious service to the students. The placement cell extends its service to the students in career guidance, organizes lectures concerning career planning and invites companies for campus recruitment. The following services are provided in the career guidance and placement service:

Information of Job Opportunities: The students are informed regarding the vacancies offered by govt. and other agencies. The notice of the advertisement is put up on the notice board. The students are informed regarding the last date and other important information regarding the vacancies.

Preparation of Curriculum Vitae: Members of the placement centre render guidance to the students in formal and informal meetings. They are taught how to make CVs. The various technicalities are sorted out, if any.

Discussion of Exam Module & Preparation of the Exam: The college organizes lectures on career opportunities. A thorough discussion takes place on the exam module. The students are informed regarding the syllabus, the pattern and the ways of attempting the paper. Mock tests are held to facilitate them in this pursuit. Their performance is analyzed after every test and then a brain storming session is organized to assess their strengths and weaknesses.

Campus Placement: The placement cell of the college invites many reputed companies such as Wipro& TCS for campus recruitment. The company had selected several students for job works. The students of the institute are sent to off campus interviews also.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college has students Grievance Redressal Cell under the chairmanship of the Principal and all the Heads of the Department. Generally, natures of complaints of the students are not serious in nature. Whatever their grievances, it is being reviewed and immediately their genuine problems are redressed. Most of their problems are solved at the teachers level.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Our college has a co-education system. A large number of girl students especially in Post-Graduate level, are enrolled in different subjects in our institution. Till date there has no any complain of women harassment come to light, here in this campus. Girls feel secure inside the campus. Boys and Girls respect each other.

However, as per the guidance of the UGC, The Anti-Sexual Harassment Cell and Anti-ragging Committee under the Chairmanship of the Principal is constituted in the college. Guidelines of the UGC in this connection are incorporated in the college Prospectus.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

The college has set up an Anti-Ragging Committee comprising the Principal as the Convener and five senior teachers including HoDs of different faculties as its members. The members remain always vigilant on the senior students and their behavior with the fresher. Till date there is no incident of ragging of any kind has been reported.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college is always ready to ensure social justice to the students. Any programme or welfare schemes of the state or the central Governments, the college notify it among the students. Their applications are forwarded to the concerned department of the government to provide scholarship to the needy students.

The poor students are awarded free studentship from the college

as per the rule of the University. Students, who are coming from far-flung areas, are provided railway concession every three months.

Counseling and Placement Cell as well other such committee remain always ready to help the students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

There is Alumni Association in the college. The Association in the college makes their suggestion for all round development of the college to the Principal. Sometime, some of the member of the association visit the college campus and provide the valuable suggestions in academic improvement as well as other activities. More than 50 members of the Alumni association. The Alumni includes Government Officers, Doctors, Professors, Scientist, Businessman and Politicians.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	40%
PG to M.Phil.	
PG to Ph.D.	80%
Employed	
• Campus selection	
• Other than campus recruitment	

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch

wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Completion Rate and Pass Percentage of our college :

Program	2011-12		2012-13		2013-14		2014-15	
	CR	PP	CR	PP	CR	PP	CR	PP
UG	89	98	90	97	92	92.5	91.5	95
PG	89.2	92	91	95	92	96	91.7	98
Vocational	95.6	97	92	98.4	97	98.6	96.2	100
Self Finance	92.3	93	90	94.3	90	92.4	91.6	100

Status report of the programme of L.B.T College, Buxar a constituent unit within the city. The result are as follows:

Program	2011-12		2012-13		2013-14		2014-15	
	CR	PP	CR	PP	CR	PP	CR	PP
UG	90	95	95	98	96	98	86.5	98
PG	93.5	98	86.2	88	93	95	90	92

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college remains very particular to promote a sense of knowledge enrichment to the students. The faculty members of all the departments organize seminars and workshops to motivate the students to pursue higher education as well as to develop their skills. The individual counseling is a regular feature of all the departments, in which students get a basic concept of life. Apart from the preparation for better results in the examinations, students are taught to develop the knowledge and skills for the requirement of employment market.

The Counseling and Placement Cell provides entrepreneurial skills to the students to compete in the competitive examination.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The majority of the students come from rural background. Most

them are first generation learners whose parents are either small and marginal farmers or landless agricultural labourers. Most of them are suffering from inferiority complex. The faculty members become a good counselor to give them self-confidence and also extend necessary help in the form of extra counseling. The results of higher classes show their performances. It is due to the extra care undertaken by the faculty members towards such students.

The drop-out case is very low. However, some of the girls drop out in the midst of session due to some family problems or migration from this place and settle in other places.

College provides Remedial classes to the slow learners who are at the risk of failure and drop out.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

Due to paucity of land area the college has not a large play ground. There is a Volley Ball & Basket Ball court where students do their regular practice. The college has following equipments for the various sports and games as well as extra-curricular activities

- Table Tennis Board
- Caromboards for boys and girls common rooms
- Volley Balls
- Foot Ball
- Cricket Kits and Ball
- Basket Ball

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

The College feels that co-curricular and extra-curricular activities including physical education are a part and parcel of general education. Keeping this in view, programme calendar is

prepared in the beginning of session, depicting co-curricular and extra-curricular activities. Due care is also taken to the sports" activities in order to improve and develop the physical fitness and talent through systematic and planned sports" activities. It facilitates to maintain a true discipline among students. Following are the lists of sports" activities in which students actively participated and achieved following positions in different inter university sports tournament of V.K.S.U, Ara :-

- CHESS (Men) Runner
- FOOTBALL (Men) Runner
- KABDDI (Men) Winner
- KABDDI (Women) Winner
- VOLLEY BALL (Men) Runner
- BASKET BALL (Men) Winner
- CRICKET (Men)(Men) Runner

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The Principal meets to the students of every faculty occasionally in absence of the faculty members and gets their feedback about the classes as well as other problems if any. Similarly, the Principal meets the guardians and get their feedback about the performance of the college. Even the faculty members also get some feedback about the functioning of the college.

The college authority also gets some feedback from the organizations, who visit the college for conducting campus recruitment drive.

All such data are analyzed and the college authority try to rectify the problem, if any, with the consultation of IQAC.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The Magazine committee of the college notify among the students to contribute their articles, poetry etc for the college Magazine. The students are motivated by the teachers to express

their talent through their contributions. Apart from this the students are expressed their creative talent by contributing their articles for the Souvenir-cum-journal published at the time of National Seminar organized by the different Departments.

The students are also motivated by the respective department to contribute their papers for the departmental seminars held regularly in the different departments.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

As per the guidelines of the UGC and the University, election of Students Union was not held since last several years in the college, because of non-announcement of its date by the University. However, the students voice is taken into consideration, if seems necessary.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

In the departmental councils of the college the toppers of respective departments are made members. However, there is no student participations in administrative bodies as the term of students union has expired and election is due.

In Sports event as well as cultural events and any function organized by the college, student participation in the planning as well as execution level is properly considered. Their valuable suggestions are given due place in organizing the events. Students are given membership in debating society of college and college magazine editorial board etc.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

We have very intricate closely bound network that keep all the present as well as ex teachers and students in constant touch with one another. We invite our retired teachers and old students in different functions organized by the college. Different functions organized by the college provide meet together platform for them. Besides, e-mail, mobile are modern communication sources are very much helpful in keeping all of them in touch.

Any other relevant information regarding Student Support and Progression which the college would like to include.

-None-

CRITERIA-WISE INPUTS

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

KEY ASPECTS

- 
- 6.1 Institutional Vision and Leadership**
 - 6.2 Strategy Development and Deployment**
 - 6.3 Faculty Empowerment Strategies**
 - 6.4 Financial Management and Resource Mobilization**
 - 6.5 Internal Quality Assurance System (IQAS)**

CRITERION VI: GOVERNANCE LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision: To enlighten the new human generation with quality knowledge, so that they can quest for excellence and foster global competence with high moral and ethical values.

Mission: The mission of the institution is:

- To equip and empower students with relevant knowledge, competence and creativity to face global challenges.
- To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.
- To facilitate optimum use of human and limited infrastructural facilities available for quality sustenance and improvement.
- To promote participation of all the stakeholders in the development of the College.
- To promote and practice inclusive growth.
- To create awareness about human rights, value system, culture, heritage, scientific temper and environment.

The college is determined to achieve its Vision and Mission by imparting quality education to the students for their all round development. To inculcate ethical values in the students by imparting proper guidance and motivation. By helping the students to overcome their sense of inferiority in facing new challenges by creating their skills.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The college is a constituent unit of the Veer Kunwar Singh University, Ara. Hence, the college is managed under the rules and regulations of the University. The Principal is the representative of the University to look into the proper functioning of the college. The College has an Internal Quality Assurance Cell (IQAC), which is manned by the reputed scholars of other institutes and the senior teachers of the college. The Cell meets at regular intervals and plays a crucial role in the implementation of the plans and policy of the college mainly academic. Basically the Principal is the head of the institution, who is capable to implement the plans and policy of the University for the betterment of the college.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The college authority along with all the faculty members are fully involved in executing the plans and the policy for fulfillment of the mission of the institution.

Different committee have been constituted by the college authority and they have been entrusted to implement the programmes and policy in a time frame for fulfillment of its objectives. From teaching-learning process to cultural activities of the college, all the officials are dedicated and devoted to achieve the goals of the institution. The college authority remains vigilant as well as guide them to achieve the desired results. He makes all effort to create suitable platforms

for skill development among the students.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

For effective implementation of the plans, the entire works have been divided among different committee with the instruction to execute it in the stipulated time frame. The college has its own Internal Quality Assurance Cell (IQAC), manned by experts. The members of the Cell meets in a regular basis to monitor as well as evaluate the works and also give valuable suggestions for proper implementation.

The Principal regularly convenes a meeting of the various committees and evaluate the progress of the work. In the review session, the implementation of programmes is undertaken and if any lapses deducted, it is rectified immediately with the cooperation of the faculty members.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

There is no management in our college like Private colleges. It is a constituent unit of the Veer Kunwar Singh University, Ara. It follows the rules and regulations of the University. The Principal as the representative of the university remains in the forefront to encourage and cooperate with the members of the faculty in all matters. He ascertains the proposals for the academic development of the college and for the benefit of the students.

Any proposals come from the departments, the Principal after thorough verification immediately forwarded to the concerned authority like UGC or the University for final approval.

The proposals for Minor Project or Major Project or National Seminars/ workshops etc are forwarded to the authority for final approval. Some of the proposals like Guest Lectures, group discussions, Quiz competition, the Principal approves it immediately and also extend full cooperation in organizing these programmes.

6.1.6 How does the college groom leadership at various levels?

The Principal as a Head of the institution provides all possible help to groom leadership quality among the students and the teachers. Entire works have been divided and the senior faculty members are made in-charge of the works. The faculty heads with the help of teachers of respective departments performs the work assigned by the Principal. The activities like NSS& NCC, in which the students are involved and develop the quality of leadership at various levels.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

A number of committee has been constituted by the Principal to run the college properly and smoothly. The senior members of the faculty are heading the respective committee. The Principal is the ex-officio chairman of all the committee. The teachers and the staff have been involved in the process of decision making and its implementation. The committee enjoys operational autonomy and does their works under the rules and regulations of the University.

In this way the principal with help of all the heads of the committee and the faculty members performs the work of the institution.

Extra-curricular, student support activities like NSS& NCC and co-curricular activities like sports etc, the In-charge of such activities have operational autonomy to some extent.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

For the proper functioning of the college the Principal forms the different committee and these committee help the college authority in the governance of the college. In this sense it is the Participative Management. Such decentralization and Participative Management leads to a situation of harmony and congenial atmosphere in the college.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- The college is striving for all round excellence and it follows the quality policy which is mentioned in its mission and objectives.
- The college aims at achieving and sustaining excellence in all its activities from learning to co-curricular activities. \
- Regarding academic excellence, our students topped in several subjects in the University Examinations.
- Regarding cultural and extra-curricular activities, our students remain always in the forefront.
- The college authority reviews the performances of the students and teachers for achieving the missions and objectives of the institution in the beginning of the academic session and if finds any discrepancy, it is rectified for smooth development of the institution.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college certainly has a long run plans for allround development. No doubt, development is a continuous process. With this motive the college authority makes a future plan for upgrading all the science laboratories, construction of indoor and outdoor stadia, provision for modern facility in the class rooms and enrich the library with modern facility. The college authority makes a proposal for all such developmental works and the same are forwarded to the University or State Government or the UGC to allocate the resources for it.

6.2.3 Describe the internal organizational structure and decision making processes.

Our college is a constituent unit of Veer Kunwar Singh University, Ara. The Principal is the head of the institution, who is working under the rules and regulations of the University and

the UGC. The University makes the policy and the college implements it through the Principal, as the head of the institution.

The Principal as the institutional head plays a pivotal role in the administration of the college and he is responsible for executing all the policy decisions made by the university. The Principal constitutes various committees who work on behalf of the Principal. The Principal maintains harmonious relationship between the teachers and the staff for the congenial atmosphere for smooth functioning of the college. The Principal takes the help of the Staff Council consisting of all the teaching members of the college.

Bursar has been appointed by the University for assisting financial matters, while for examination section controller of examination has been appointed by the University to assist the Principal for smooth conduction of examination. Apart from that, the senior most faculty member has been appointed as Coordinator/Convener/Nodal officer for assisting the college authority for smooth functioning of the institution.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching& Learning**
- **Research& Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

The college is paying utmost importance in teaching-learning process and its improvement. Besides class room teaching, skill development and knowledge enhancement are given priority in learning process. Participation of students in different workshops and seminars help them to develop their knowledge and skills.

Although our college is not a research institute, it imparts education of degree and Post-degree subjects. But the faculty members of different departments pursue the post-graduate students to do research work in their respective subjects

Even teachers are encouraged by the senior faculty members and the principal to upgrade their academic knowledge, widen their intellectual horizons and make themselves a resource person of the faculty.

The NSS unit platoons have rendering social service in the development programme. By organizing NSS camp in different rural areas the NSS boys and girls educate the downtrodden people about AIDS, evils of drinking habits, women empowerment and drawbacks of dowry and other social evils of the community.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Principal regularly meets the students of each department and get the feedback from them about the functioning of the department as well as the college. He also interacts with the senior students and the guardians and get adequate information about the overall performance of the various departments of the institution. Generally the Principal does not transmit it to the University, but he tries to rectify the problems, if any, with the help of the senior faculty members.

Generally the fourth pillar of the state is quite vigilant and through their reporting, the University authority and others get the information about the institution.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The proper functioning of the college is possible with the efficient internal coordination and the team work with the active support of the different committee constituted in this regard. The Principal selects the dedicated, devoted and sincere teachers as the members of the committee. The following are the committee constituted by the Principal for smooth and effective functioning of the college:-

1. NAAC Steering Committee

2. Admission Committee
3. Anti-Ragging Committee
4. Anti Sexual harassment Committee
5. Building Committee
6. Career Counseling & Placement Cell
7. Cultural Board
8. Proctorial Board
9. Equal Opportunity Cell
10. Finance Committee
11. Grievance Redressal Cell
12. IQAC (Internal Quality Assurance Cell)
13. Library Advisory Committee
14. Magazine Committee
15. NSS Advisory Board
16. Planning Board
17. Purchase Committee
18. Research Board
19. Sports (outside)
20. Women's Cell

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Being a constituent unit of the University, college has no power to make any resolution. The Syndicate and the Senate of the University make resolutions; the college can only implement it. For internal matter sometimes college makes its own policy to improve the academic and administrative conditions of the institution.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes' , what are the efforts made by the institution in obtaining autonomy?

There is no provision of autonomy in the university systems of Bihar. Each affiliated college has to function within the framework formulated by the university and governed by the Bihar State Universities Act, 1976.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

A student Grievance Redressal Cell is functioning in the college to ensure that grievance or complaints are promptly attended to and resolved effectively. The Cell has following members:

Convener-Principal of the College
All the heads are the members.

If anyone has any grievance they can report it to the Cell. The committee meets and takes appropriate actions for solving the problems. Generally the college does not receive any serious complaint from the students and the parents. If the college authority receives any complaint, it is immediately resolved by the Grievance cell.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

Neither the college filed the court case nor any other court case filed against the college for the last four years.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The College gives utmost importance to the collection of the feedback from the students regarding performance of the institution.

The Principal with the help of faculty members prepare a questionnaire on the performances of the teachers as well as other matters of the college. After the questionnaire is finalized,

the senior faculty members randomly distribute this paper among the students and ask them to fill up the questionnaire without any fear and favour.

The students are directed to submit their feedback form in the office of the Principal. The data thus generated is carefully analyzed by the Principal with the help of Prof.-In-Charge (I&II).

In this way the Principal gets the feedback from the students and makes appropriate steps to improve the functioning of the college.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The college is always ready to develop the professional skills to both the teaching and the Non-teaching staff of the college. The faculty members are encouraged to enrich their knowledge by attending seminars, conferences and Refresher and orientation courses. The college has also organized workshops as well as departmental seminars, in which the faculty members positively involved to have deep knowledge of the subjects.

The Non-teaching staffs are encouraged to get the computer knowledge. For this a training programme organizes by the college and all the non-teaching staff participate in it. By enhancing the basic knowledge of computer usage, the staff enhances their skills and does their work smoothly.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

At the college level, the Principal motivates the faculty members to be acquainted with the modern technology for teaching and learning. The talented and the aspiring teachers and the staff are given the opportunity to enrich their skills by availing the schemes of the UGC, CSIR or others. The Faculty Development Programme of the UGC gives this opportunity of the teachers to avail this programme. They are motivated and encouraged to do

their research work. Such teachers are given duty leave with the permission of the University.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The performance of faculty members is assessed and monitored by the head of the concerned department. The annual appraisal is conducted by issuing them a questionnaire. The college authority IQAC studies the report and also gets the feedback from the students of the performance of the faculty members without disclosing the names of the students. After analyzing the appraisal report as well as the feedback the college authority evaluates it. If he finds any difficulty in getting the proper report of the functioning of the staff, the college authority closely monitors the participation of the teachers and staff in various activities of the college. In this way he receives correct information for better appraisal.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

After, receiving the performance appraisal reports, the Principal reviews it thoroughly. If he find any issue of concern, the concern faculty member is suitably advised personally. The concern teacher improves or overcomes the lacunae without lowering self-esteem. Wherever required, counseling is provided to the staff in order to help them improve their professional capabilities.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare scheme available for the college as per the University rule are mentioned below :

- a) Medical leave
- b) Maternity leave
- c) Duty Leave
- d) Appointment of wards on compassionate ground to the next of the kind of members of the staff who die during

- his/her duty
- e) Other welfare schemes as recommended and approved by the University

It is noted here that the college is the recommending authority, it is the University, who grants all such welfare schemes of the teachers and Non-teaching staff of the college.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

As per the University Act and Statute, the institution does not authority to attract and retain eminent faculties. However, we invite eminent scholars from nearby universities for special lectures.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

To optimize the utilization of available funds, the apex committee of the institution meets to discuss the liabilities and development plans and other financial needs and propose a tentative budget in the beginning of the financial year. The principal proposes the expected financial needs and the tentative budget to the register of Veer Kunwar Singh University, Ara to sanction the budget. Then after funds are made available. Thus, there are two tiers monitoring of the fund.

College development committee and purchase committee of the institution are involved in the whole operation. Grant received from the university grant commission are utilized directly as per the directions of the UGC.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The College has its account relating to all transactions audited once a year. The audit is of two kinds: one is internal audit, in which the auditors of the University audit the entire income and expenditures made during the financial year. The state

government also undertakes the external audit by the team of the Auditors from the Office of the Accountant General, Patna.

Both the team of auditors submit their reports to the University and the Governments separately. Till date no major audit objections are reported. No discrepancy is found in maintaining the income and expenditure of the fund.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of the college receipts are the salary and contingent amounts from the University in every month. The tuition fee and other developmental fee received from the students are deposited to the University Account "A". The tuition fee of the self-financing courses is another receipts. The grants received from UGC under various schemes and the State Government for developmental purposes.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college has received Rs. 35 lac for construction of Girls hostel from the UGC under XI Five year Plan. Another efforts made by the institution for obtaining the UGC grants under merged schemes as well as the additional grants. The total amount received from the UGC under XI Plan was Rs. 40.95 lac. The college also received grants from the HRD department of the Government of Bihar for the construction of Class Rooms - Rs. 24,30,804.00 during financial year 2011 – 12

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC) a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

b. How many decisions of the IQAC have been approved by the management / authorities for implementation

and how many of them were actually implemented?

- c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**
- d. **How do students and alumni contribute to the effective functioning of the IQAC?**
- e. **How does the IQAC communicate and engage staff from different constituents of the institution?**
- (a) The Internal Quality Assurance Cell (IQAC) has been established in the college on 05/08/2013. The Cell has been playing a pro-active role. The basic policy of the institution to impart quality education to the students and also fulfills its mission. Hence, continuous improvement in the quality of teaching-learning process is the institutional policy. The IQAC is an active and effective advisory body to suggest infrastructural and technological development in the campus.
- (b) There are several meetings were held with the members of the IQAC. Some of the important suggestions are as follows:
- Online admission system
 - To make the campus WiFi.
 - To automation the Library
 - To constitute the departmental council for academic excellence.

All such suggestions of the IQAC are put before the senior faculty members and after discussions and deliberations a proposal for academic excellence is made. Some of the proposals have been executed by the Principal and rest has been sent to the University for the Final Approval.

- (c) Yes, IQAC consists of two external members, one of them is the manager of Sudha Dairy, Buxar and another is manager of HDFC Bank. The members had made suggestion to improve the intuitional teaching and placement opportunities.

- (d) The members of IQAC received valuable feedbacks from the students and the Alumni about the teaching learning process and its excellence.
- (e) Four senior faculties are the members of IQAC. They air the view of the faculty and endeavor to incorporate their needs in the major academic policy and its implementations.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

There is certainly an integrated framework for the quality assurance of the academic and administrative activities in the college. For maintaining the academic and administrative quality, the observations of the Cell is reviewed by the Principal and the senior faculty members. The college authority tries to execute the recommendations of the IQAC.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The college ensures that the advice of the IQAC is fully adhered to by the staff. The orientation session is organized time to time for the staff to improve their working system. Small and informal meeting with the staff and teachers by the coordinator IQAC helps the effective implementation of the recommendations of IQAC.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Although there is no formal academic auditing system in the college. However, in informal way, the college conducts such auditing. The staff council meeting is organized by the Principal, in which he interacts with the faculty members regarding self-appraisal forms of the members, feedback given by the students as well as observations of the IQAC. In this way the college undertakes the academic auditing in a informal way.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The college has no such mechanism till date to aligned with the requirements of the external quality assurance agencies or regulatory authority.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Various platforms come in handy for assessing the quality of teaching learning process in the college. The IQAC is the basic system to review the quality of teaching and learning process of the college.

The performance of the students in the internal tests gives the concrete idea to the teachers about the area where the students need to help.

Apart from this the feedback from the students about the teaching quality of the faculty members is another mechanism for reviewing the teaching learning process.

Apart from all these methodology, the final results in the university examinations provides the real picture of outcome of the teaching –learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The college conducts the meeting with the parents as well as the other educationists of the township and communicates to them the performances of the institutions. The college also gets their opinion and suggestions, if any, and try to implement it for better outcome in future.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

-None-

CRITERIA-WISE INPUTS

CRITERION VII:INNOVATIONS AND BEST PRACTICES

KEY ASPECTS

7.1 Environment Consciousness

7.2 Innovations

7.3 Best Practices

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college authority as well as the staff knows the importance of the greenery for our existence. The college has enough trees and heavily planted with different phylums of flowers herbs, and the Principal takes care of existing trees. We have a Botanical garden, in which different types of plants are grown. The college is taking meticulous care of all such plants.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * **Energy conservation**
 - * **Use of renewable energy**
 - * **Water harvesting**
 - * **Check dam construction**
 - * **Efforts for Carbon neutrality**
 - * **Plantation**
 - * **Hazardous waste management**
 - * **e-waste management**
-
- The college authority as well as the other staff members are very particular to conserve energy. The minimum use of electricity is a serious consideration of the college authority.
 - Effects of carbon neutrality does not apply for us as no hazardous gasses are emitted or hazardous wastes are produced by the Institution.
 - Regular plantation of saplings is undertaken in the campus by the NSS& NCC volunteers.
 - Regarding e-waste, which is primarily generated because of the outdated electronic equipment and obsolete electronic gadgets. The college is very particular about the use of such outdated

electronic goods.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

For the last few years the college introduces some new systems like opening of English Language Lab, Establishment of UGC-Network Resource Centre, Extensive use of ICT for improving teaching system, Introduction of INFLIBNET and Smart Board in the Class Rooms, Automation of Main Library Web OPAC facility, Initiation of Campus Recruitment Drive etc.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

BEST PRACTICES - I

With a view to Quality improvement as the objective of the institution, we have introduced some of the need based programme such as extension activity for students.

The college is making all out efforts to meet the aims and objectives which will enhance the employability of the students. For promoting community linkage as well as social responsibility the practice of extension activity for students have made a indelible in print for the all round development of the students.

BEST PRACTICES - II

The another best practice namely Career Counseling and Skill Development is one of the best contributions of the college to improve the quality of the students in the employment market. Courses like BBA and BCA have contributed a lot for all round development of the students.

A part from all these practices the best practices which our

college started are:

- i) Extension Activity for students.
- ii) Career Counseling & skill Development

FORMAT FOR PRESENTATION OF PRACTICE

BEST PRACTICE – I

1.Title of the practice : Extension Activity for Students

2. Goal: Extension activities are made mandatory for the students to promote community linkage, social responsibility, interaction with the downtrodden people and to know their problems. Lastly to make efforts to solve or minimize their problems.

3. The Context: Today most of the students are ignorant about the problems of the society where they live. Most of the students are brought up in such an atmosphere, in which joint family systems have become a thing for the past. Hence it is the duty of the institution to inculcate the knowledge to them about the social life and its significance. Students must be sensitized about the society through their involvement in social activities.

4. The Practices: The units of NSS& NCC, Red Ribbon Club are working in the college. A large number of students involve in the activities of such voluntary organizations. Their involvement in different social activities like Field Work, Organizing Camps like AIDS awareness, De-addiction, Cancer awareness, Serving lepers colony, Promoting and enrolling members for Blood Donation, Participation in awareness programme against Child labour, Drug addiction, use of Junk food, Participation in awareness programme for Gender Sensitization, drive against domestic violence, and other social evils, Serve the people affected by the natural calamities etc.

5. Evidence of Success: The students realized the challenges of the modern systems, where the social and economic conditions of the people, especially the downtrodden, are in wretched conditions. Students participation in various socio-cultural activities has greatly influenced them. They understand the significance of such activities in their social life.

6. Problems Encountered and Resource Required: Resource Mobilization, Non-cooperation of the rural people in extending social services For undertaking different programmes of NSS, financial requirements are needed, but due to financial constraints camp for social services in rural areas are not organized in regular basis. It should be a continuous process for improving the awareness programmes among the rural population.

BEST PRACTICE – II

1.Title of the practice: Career Counseling & Skill Development.

2. Goal: To prepare the students to be successful in job market to shape the students to achieve core competencies to face local demand and also global requirements. To develop human resources for national growth to build the capacity of students in communication skills, group discussion as well as improve the presentation skills.

3. The Context: The different employers or even the corporate world lament that majority of students who come from seeking job are not employable for the lack of skills. Students who are from rural background and the first generation learners are very weak in communication skill and general knowledge or about the their career. Hence the college authority realizes this problems of the students and started to launch a Career Counseling and Placement cell in the College. The cell is functioning properly.

4. The Practices: Considering the mediocre students in communication skills, English Language Lab is established in the college. The regular training for students in English Language Lab has made a good impact. The Lab is handled by the expert team with a view to strengthen the communication skill in English. The Career Counseling and the Placement cell have also made a tremendous impact on the career building of the students. The placement cell of the college arrange pre-placement training by conducting group discussion, mock-Interview, Aptitude test as well as counseling in logical reasoning.

5. Evidence of Success: An analysis of the feedback obtained from the students and the guardians on the usefulness and

relevance of the skill development through Career –Counseling and Placement Cell, shows that they appreciate this innovative system adopted in the college. The Placement cell is also very much optimistic with the performance of the students in the Campus recruitment drive. A number of students placed in different organizations. Even the students of other colleges of the township are benefitted by facing the Campus recruitment organized by our college. Guardians and the students try to take admission in our college so that they may get such facility, which is being imparted in our college.

6. Problems Encountered and Resource Required: Most of the students belong to the first Generation learner, hence they have to face difficulty in grasping power, concentration and interest in such classes. Shortage of professionally trained teachers to handle English language Lab. Financial Constraints, as no fund is earmarked for its development. Competent teachers, well prepared study materials, facility for conducting on-line tests are required for successful implementation of this practice. Hence, two best practices adopted in the college has contributed to the better academic and administrative functioning of the college.

**“THE EXTENSION ACTIVITY FOR STUDENTS”
and
“CAREER COUNSELING & SKILL DEVELOPMENT”**

are the most important practices to help for the quality enhancement and excellence of the college.

Contact Details:

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Evaluative Report of the Departments

FACULTY OF HUMANITY

- 01. Department of Hindi**
- 02. Department of English**
- 03. Department of Philosophy**

Evaluative Report of the Departments

1. Name of the department : **Department of Hindi**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
PG - Two Years
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper, second language paper and compulsory paper in faculty of Arts, Science & Commerce (Humanities, Social Science & Commerce).**
5. Annual/ semester/choice based credit system (programme wise) :
U.G. - (Annual),
P.G. - (Semester)
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	07 (Seven)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Triloki Nath Pandey	M.A., Ph.D	Associate Professor	Modern Poetry	19 Yrs.	Nil
Dr. Ashik Ali	M.A., Ph.D	Assistant Professor		19 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **75%**
13. Student -Teacher Ratio (programme wise) : **150:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D - 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**

- * Books Edited : **Nil**
- * Books with ISBN/ISSN numbers with details of publishers : **Nil**
- * Citation Index : **Nil**
- * SNIP : **Nil**
- * SJR : **Nil**
- * Impact factor : **Nil**
- * h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in
- a) National committees : **None**
 - b) International Committees : **None**
 - c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **40%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students :

24. List of eminent academicians and scientists / visitors to the department :

25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
 - b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	24	18	05	13	98%
B.A Part-II (Hons.)	09	09	02	07	98%
B.A Part-III (Hons.)	18	18	06	12	98%

P.G. Sem. – I	18	18	04	07	98%
P.G. Sem. – II	32	32	10	22	96%
P.G. Sem. – III	48	48	13	35	97%
P.G. Sem. – IV	46	46	11	35	99%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.A. (Hindi Hons.) Part-I	100%	Nil	Nil
B.A. (Hindi Hons.) Part-II	100%	Nil	Nil
B.A. (Hindi Hons.) Part-III	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	Data Not Available
Ph.D. to Post-Doctoral	Data Not Available
Employed <ul style="list-style-type: none"> Campus selection Other than campus recruitment 	25%
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- Library : **College Central Library**
- Internet facilities for Staff & Students : **No**
- Class rooms with ICT facility : **Yes**
- Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies : **None**

32. Details on student enrichment programmes (special lectures /

workshops /seminar) with external experts : **None**

33. Teaching methods adopted to improve student learning
* **Lecture Method**
* **Audio –Video Method**
* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

Strengths:

- Good relation among the students and teacher.
- Cooperative attitude among the students are admirable.
- Understanding between the teachers is satisfactory.

Weaknesses:

- Shortage of teaching staff.
- Journals and reference books.

Opportunities:

- Separate classrooms for Honours courses are available.
- Language Lab. may be set-up for modern Hindi Phonetics.

Challenges:

- Conference hall
- Give quality based education for all students.
- To meet up linguistic problems (both oral & Written) of rural students.

Future Plans:

- Publication of Departmental Magazine.
- • Organising Seminars.

Evaluative Report of the Departments

1. Name of the department : **Department of English**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper, second language paper and compulsory paper in faculty of Arts, Science & Commerce (Humanities, Social Science & Commerce).**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	03 (Three)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. Subhash Chandra Pathak	M.A., Ph.D	Assistant Professor	Ind. Eng. Lit	38 Yrs.	Nil
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11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : **Filled : 01 Assit. – 01 Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D - 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**

20. Areas of consultancy and income generated : **BCA
Consultancy for spoken English**
21. Faculty as members in
 a) National committees : **None**
 b) International Committees : **None**
 c) Editorial Boards. : **None**
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : **15%**
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : **Yes U.G.C Sponsored**
 b) International : **Nil**

26. Student profile programme/course wise :
Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Eng. Hons.)	250	64	24	40	98%
B.A Part-II (Eng. Hons.)	64	64	24	40	97%
B.A Part-III (Eng. Hons.)	64	64	24	40	98%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	10%
• Other than campus recruitment	80%
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities

- Library : **Departmental Seminar Library**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Yes (Language Lab)**

31. Number of students receiving financial assistance from college, university, government or other agencies : **None**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **U.G – 30, PG - 31**

33. Teaching methods adopted to improve student learning

- * **Lecture Method**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

Strengths

- Excellent Infrastructure
- Good Faculty members
- Convenient Location
- One of the oldest college of the locality.

Weakness

- Poor attendance in the periods
- Vacant teaching post
- Vacant non-teaching posts

Opportunities

- English is still a very popular area of studies in India
- Existence of various U.G.C. schemes/funds for further development of teaching-learning processes and infrastructure

Challenges

- Attracting students with better English Language skills
- Providing assistance in developing writing skills
- Improving library facilities

Evaluative Report of the Departments

1. Name of the department : Department of **Sanskrit**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **As subsidiary paper and compulsory paper in faculty of Humanities, Social Science.**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	03 (Three)	01 (One) Adhoc

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. K.N. Ranjan	M.A., Ph.D	Adhoc Assist. Professor	Sahitya	09 Yrs.	Nil
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11. List of senior visiting faculty : **None**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **20%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : **Peon: 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D - 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
 a) National committees : **None**
 b) International Committees : **None**
 c) Editorial Boards. : **None**
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : **15%**
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : **Nil**
 b) International : **Nil**
26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	25	10	01	03	98%
B.A Part-II (Hons.)	04	04	01	03	96%
B.A Part-III (Hons.)	04	04	01	03	96%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	Data Not Available
Ph.D. to Post-Doctoral	Data Not Available
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data Not Available
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- Library : **Departmental Seminar Library**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **No**
- Laboratories : **No**

31. Number of students receiving financial assistance from college, university, government or other agencies : **None**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **U.G – 30**

33. Teaching methods adopted to improve student learning

- * **Lecture Method**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

Strength

- Increasing number of students and growing interest amongst tribal students.

Weakness

- Weak teacher student ratio as the Department is handled

by single faculty.

Opportunity

- Growing demand for Sanskrit teachers.

Challenge

- Honours Course to be introduced in Sanskrit for further improvement of Students.

Future plan

- a) Planning for organizing of State / National / International level seminars / Work shops so that new ideas may be exchanged.

Evaluative Report of the Departments

1. Name of the department : **Department of Philosophy**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	03 (Three)	01 (one)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Lalanjee Mishra	M.A., Ph.D	Assistant Professor	Philosophy	19 Yrs.	Nil

11. List of senior visiting faculty : **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) : **Nil**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in

- a) National committees : **None**
 b) International Committees : **None**
 c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
 b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Phil. Hons.)	05	05	02	03	98%
B.A Part-II (Phil. Hons.)	06	06	02	04	98%
B.A Part-III (Phil. Hons.)	08	08	05	03	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	Data Not Available
PG to Ph.D.	Data Not Available
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	Data Not Available
• Other than campus recruitment	Data Not Available
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- a) Library : **Yes**
- b) Internet facilities for Staff & Students : **No**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Nil**

33. Teaching methods adopted to improve student learning

- * **Lecture Mithod**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**

35. **SWOC** analysis of the department and Future plans :

Strength:

Experienced and motivated faculties deeply engaged in developing philosophical attitude among students.

Weakness:

- **Irregular Attendance of students**
- **Shortage of teachers**
- **Library not enriched as per requirement**

Opportunities:

Being a small department individual attention is being given to each and every student. Since philosophy as Honours subject introduced in college in the academic session, the good performance of the students in the final year might draw attention of the bright students for taking philosophy as Honours subject in future.

Challenges:

Finding a good numbers of academically bright students genuinely interested to take philosophy as Honours paper. Exposure of students to English language as a medium of instruction is big challenges.

- **Girls Hostel**
- **Boys Hostel**
- **Conference Hall**

Future Plans:

- To start add on courses in Professional Ethics and Organizational Values (Diploma Course) in future.
- To organize student exchange programme with University student for academic enrichment of students.

FACULTY OF SOCIAL SCIENCE

01. Department of Economics
02. Department of Political Science
03. Department of History
04. Department of Psychology

Evaluative Report of the Departments

1. Name of the department Department of **Economics**
2. Year of Establishment **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)
U.G (Degree Hons.)
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise)
U.G. : (Annual)
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	02 (Six)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rajesh Kumar	M.A, Ph.D	Associate Professor	Economics & Planning	35 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **20%**
13. Student -Teacher Ratio (programme wise) **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D. : 01 (one)**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **No**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received **Nil**
18. Research Centre /facility recognized by the University : **No**
19. Publications:
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **No**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated **Nil**

21. Faculty as members in
a) National committees : **None**
b) International Committees : **None**
c) Editorial Boards. : **None**
22. Student projects
a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **No**
23. Awards / Recognitions received by faculty and students : **No**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
a) National : **Agro-industries in Bihar**
b) International : **Nil**
26. Student profile programme /course wise:
Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A. (Eco. Hons.) Part- I	60	29	20	09	98%
B.A. (Eco. Hons.) Part- II	60	29	21	08	98%
B.A. (Eco. Hons.) Part- III	60	29	22	07	98%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
UG	100%	Nil	Nil

28. How many students have cleared national and state competitive

examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **Data not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data not Available
PG to Ph.D.	Data not Available
Ph.D. to Post-Doctoral	Data not Available
Employed	
• Campus selection	Nil
• Other than campus recruitment	Data not Available
Entrepreneurship/Self-employment	Data not Available

30. Details of Infrastructural facilities

- a) Library : **Yes**
b) Internet facilities for Staff & Students: **No**
c) Class rooms with ICT facility : **Yes**
d) Laboratories : **N/A**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special Lectures are organized by Guest resource persons.**

33. Teaching methods adopted to improve student learning :
Lecture Method
Audio-Video
Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Through NSS unit of college.**

35. **SWOC** analysis of the department and Future plans

Strength:

Most of the students come from backward and rural regions despite that they are more disciplined, studious, participated in

different extracurricular activities. Their results are quite satisfactory.

Weakness: - Lack of faculty members and lack of infrastructures for the faculty improvement.

Opportunity:- Several vocational management courses such as MBA, RDDM may be started in the department.

Challenges:- Since college is located in far flung rural area, resource persons with quality to run vocational courses are hardly available.

Future Plan: -

- Emphasis on more ICT facilities in the department.
- We also plan to introduce Rural Development Courses.
- Incorporation of PG course on approval of University.
- Plan to develop a Conference Hall on getting substantial grant.

Evaluative Report of the Departments

1. Name of the department : **Department of Political Science**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
PG: Two Years
4. Names of Interdisciplinary courses and the departments/units involved : **Economics and History**
5. Annual/ semester/choice based credit system (programme wise) :
U.G. - (Annual),
P.G. - (Semester)
6. Participation of the department in the courses offered by other departments : **History**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	04 (Seven)	01 (one)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. Nanheshwar Pd. Verma	M.A., Ph.D	Associate Professor	Indian Pol. System	39 Yrs.	Nil
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11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **25%**
13. Student -Teacher Ratio (programme wise) : **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Peon : 01**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited :
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Panchayati Raj**

Institutions free service under social welfare scheme.

21. Faculty as members in
 a) National committees : **None**
 b) International Committees : **None**
 c) Editorial Boards. : **None**
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : **10%**
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **4%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : **Nil**
 b) International : **Nil**
26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Pol. Sc. Hons.)	400	128	98	30	97%
B.A Part-II (Pol. Sc. Hons.)		128	98	30	97%
B.A Part-III (Pol. Sc. Hons.)		128	98	30	98%
P.G. Sem. – I	300	128	108	20	96%
P.G. Sem. – II		128	108	20	96%
P.G. Sem. – III		128	108	20	98%
P.G. Sem. – IV		128	108	20	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil
P.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	10%
• Other than campus recruitment	65%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

- Library : **Central Library**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Departmental seminars are organized from time to time**

33. Teaching methods adopted to improve student learning

- * **Lecture Method**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension**

activities through NSS unit of College.

35. SWOC analysis of the department and Future plans :

Strengths:

Organized, punctual, and experienced faculty members, friendly relations between teachers and students.

Weaknesses:

Communication gap with the Hons'. students due to thin attendance

Opportunities:

- The college provides opportunity to both the teachers and students to attend seminars, refresher courses and workshops etc
- Computer programming provided when it is felt to be desirable.
- Research – oriented counseling.
- Academic and cultural programming

Challenges:

- How to ensure students presence in classes
- Improvement of Infrastructural
- How to provide the sufficient number of teachers.

Future plans:

- Setting up a departmental library
- To adopt new method of teaching to arrange tours in Delhi during the session of the Lower House and Upper House and also various assemblies
- To carry out textbook assignment and debate.

Evaluative Report of the Departments

1. Name of the department : **Department of History**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
PG : Two Years
4. Names of Interdisciplinary courses and the departments/units involved : **Faculty of Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
P.G. - (Semester)
6. Participation of the department in the courses offered by other departments : **Remedial coaching NET Coaching**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	04 (Four)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4

					years
Dr. Mehendra Pratap Singh	M.A., Ph.D	Assist. Professor	Modern India	29 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **166:1**
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : **Filled : 2 (Assist. – 01 & Poen – 01)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from
 - a) National : **UGC**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **No**
18. Research Centre /facility recognized by the University : **No**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **02**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited :
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**

- * SJR : Nil
- * Impact factor : Nil
- * h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in
- a) National committees : None
 - b) International Committees : None
 - c) Editorial Boards. : None

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **100% in PG**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Yes

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Hons.)	1100	254	177	77	98%
B.A Part-II (Hons.)	230	230	177	77	98%
B.A Part-III (Hons.)	220	220	177	77	96%
P.G. Sem. – I	1100	128	108	20	97%
P.G. Sem. – II	120	120	108	20	97%
P.G. Sem. – III	110	110	108	20	95%

P.G. Sem. – IV	100	100	108	20	94%
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*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil
P.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	Data Not Available
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	10%
• Other than campus recruitment	33%
Entrepreneurship/Self-employment	50%

30. Details of Infrastructural facilities

- Library : **Central Library**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **55%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts :
Special Lectures, Seminar and Workshop

33. Teaching methods adopted to improve student learning
* **Lecture Method**
* **Audio –Video Method**

*** Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

Strength

- Support of University authorities(including Principal of the college) who appreciate enthusiastic and innovative approach for advancement of higher education.
- Availability of qualified teachers who besides being very Punctual are well experienced ones. They are exceptionally careful and worried for students progress. Teachers of the department give much time to research activities.
- Careful selection of students giving preference to merit.
- Students who are very much disciplined and attentive to the tasks given to them, thanks to various awareness learning and vigil-programmers conducted by the college.
- System of procuring feedbacks from teachers as well as students regarding progress of study.
- Availability of internet facility in the departmental itself.

Weaknesses:-

- Dearth of teachers. Numbers of teachers posted in the department are much below the ideal student – teacher ratio.
- Non availability of supporting staff i.e. assistants & peons.

Opportunity

- Increased attention and enhanced provision of aids from U.G.C. and provincial education – administration toward overall betterment of higher education.
- Ever increasing numbers of girl aspirants of rural background for admission into College which provides excellent opportunity to spread education of higher quality among the rural masses.

Challenges

- To create a better teaching – learning environment conducive to pursuit of higher knowledge, relevant skills and experience.
- To cater to needs of students coming from rural ambience.

- To provide more useful techniques & information to students which may help them getting jobs.

Future Plans

The department has resolved to take a Number of steps near future for achieving higher level of excellence. Some important decisions in this regards are as follows:-

- To organize excursion tours for students to enable them to have better perception of history.
- To start, with due permission, courses in archaeology and musicology so that (I) Students may gate better job opportunities as well as. (II) Students not selected in honors and M.A. classes of history in this institution may fulfill their cherished goal of being part of this prestigious institutions.
- To establish a gallery of Photo- exhibits of historical events and artifacts especially those related with regional past.

Evaluative Report of the Departments

1. Name of the department : **Department of Psychology**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
PG : Two Years
4. Names of Interdisciplinary courses and the departments/units involved : **Faculty of Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise)
: **U.G. - (Annual),**
P.G. - (Semester)
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **No**

9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	01 (one)
Asst. professor	03 (Three)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4

					years
Dr. Jaswant Kumard	M.A., Ph.D	Assistant Professor	Industrial & Educational	35 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **70%**
13. Student -Teacher Ratio (programme wise) : **194:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :**Sanctioned Filled**

Technical (Lab. Boy) –	01	Nil
Storekeeper	- 01	Nil
Clerck	- 01	01
Peon	- 01	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01**
16. Number of faculty with ongoing projects from
 - a) National : **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **05**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **27**
 - * Books Edited :

- * Books with ISBN/ISSN numbers with details of publishers : **04**
- * Citation Index : **Nil**
- * SNIP : **Nil**
- * SJR : **Nil**
- * Impact factor : **Nil**
- * h-index : **Nil**

20. Areas of consultancy and income generated : **Psychology Counselling**

21. Faculty as members in

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **100%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Yes**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.A Part-I (Psy. Hons.)	250	128	100	28	95%
B.A Part-II (Psy. Hons.)	126	126	100	26	96%

B.A Part-III (Psy. Hons.)	124	124	100	24	98%
P.G. Sem. - I	530	210	170	40	98%
P.G. Sem. – II	184	184	160	24	92%
P.G. Sem. - III	184	184	160	24	93%
P.G. Sem. - IV	180	180	160	20	96%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil
P.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Data Not Available

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	10%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	10%
• Other than campus recruitment	20%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- Library : **Departmental Seminar Library**
- Internet facilities for Staff & Students : **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies : 750

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Guest Lectures, Seminar and Workshop**
33. Teaching methods adopted to improve student learning
 - * **Excursion Tour**
 - * **Lecture Mithod**
 - * **Audio –Video Method**
 - * **Group Discussion**
34. Participat4ion in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine Arts, Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

Strength: The knowledge and understanding of the subject is very good of the faculty members. Students are being taught in interactive and audio-visual methods. Practicals are done very meticulously also. Extra classes are taken regularly for the sake of students. A good and healthy academic ambience is maintained within the department. A healthy, cooperative mutual understanding between the faculties and the students are also maintained.

Weakness: There is no UGC post in the department. Insufficient ICT facility, not available exclusively.

Opportunity: The students can be provided mock viva test, mock seminar, group discussion and educational tour to enrich their knowledge. Psychological clinic can be established.

Challenge: Students' knowledge can be enriched by arranging movie clubs, book reviews and journal clubs.

FACULTY OF SCIENCE

01. Department of Physics
02. Department of Chemistry
03. Department of Mathematics
04. Department of Botany
05. Department of Zoology

Evaluative Report of the Departments

1. Name of the department : **Department of Physics**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	03 (Three)	01 (One)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. Shyamjee Mishra	M.Sc., Ph.D	Associate Professor	Spectroscopy	32 Yrs.	02
Dr. Vijay Kumar	M.Sc., Ph.D	Assist. Professor (Temp.)	Electronics	35 Yrs.	Nil
Sri V. N. Prasad	M.Sc.	Assist. Professor (Temp.)	Electronics	34 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **34%**
13. Student -Teacher Ratio (programme wise) : **65:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

	:Sanctioned	Filled
Technical	- 05	02
Admin. Staff	- 08	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 02**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **yes**
18. Research Centre /facility recognized by the University : **Nil**
19. Publications:
 - * Publication per faculty : **01 Book**
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **04**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**

- * Books Edited : **Nil**
- * Books with ISBN/ISSN numbers with details of publishers : **Nil**
- * Citation Index : **Nil**
- * SNIP : **Nil**
- * SJR : **Nil**
- * Impact factor : **Nil**
- * h-index : **Nil**

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **15%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **10%**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Yes**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Yes (UGC Sponsored)**
- b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Phy. Hons.)	350	110	95	15	95%
B.Sc. Part-II (Phy. Hons.)	110	105	90	15	96%
B.Sc. Part-III (Phy. Hons.)	110	105	90	15	97%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	10%
• Other than campus recruitment	60%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

- Library : Central Library Yes
- Internet facilities for Staff & Students: Yes
- Class rooms with ICT facility : Yes
- Laboratories : Available

31. Number of students receiving financial assistance from college, university, government or other agencies : 50%

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

- * Lecture Mithod
- * Audio –Video Method
- * Group Discussion

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

Strength:

- Good teaching facilities with use of ICT.
- Well qualified teaching staff with vast experience.
- Students in the recent past have come out with good results at the University.

Weakness:

- Lack of faculty members, high teacher-student ratio.
- Lack of Technical and Non-teaching staffs.

Opportunity:

- Opportunity to start physics vocational / professional courses.

Future Plan:

- To develop high quality laboratory in the department in which experiments leading to research publications and thesis work can be performed.
- To develop a high end computational facility in the department.
- The faculty members plan to take UGC and CSIR sponsored Major and Minor projects to improve the research facilities and increase the publication rate. They also plan to guide more PhD students.

Evaluative Report of the Departments

1. Name of the department : **Department of Chemistry**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **Science**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **Botany & Zoology**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	04 (Four)	02 (two)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Shyed Wasi Uman	M.Sc., Ph.D	Associate Professor	Organic Chemistry	43 Yrs.	02

Prof. Balajee Pd. Verma	M.Sc.	Assist. Professor	Inorganic Chemistry	36 Yrs.	Nil
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11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **34%**
13. Student -Teacher Ratio (programme wise) : **65:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled :

	:Sanctioned	Filled
Technical	- 03	02
Admin. Staff	- 05	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01 & PG - 01**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Yes**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **05**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **05**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**

- * Impact factor : Nil
* h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

- a) National committees : None
b) International Committees : None
c) Editorial Boards. : None

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

23. Awards / Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists / visitors to the department : Yes

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Yes 01 (one) (UGC Sponsored)
b) International : Nil

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Chem. Hons.)	556	90	85	05	98%
B.Sc. Part-II (Chem. Hons.)	90	90	85	05	95%
B.Sc. Part-III (Chem. Hons.)	90	90	85	05	93%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	75%
• Other than campus recruitment	25%
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- Library : **College Central Library**
- Internet facilities for Staff & Students: **Yes**
- Class rooms with ICT facility : **Yes**
- Laboratories : **Available**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures, Seminar**

33. Teaching methods adopted to improve student learning

- * **Smart Class**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

Strength:

- a. Chemistry honours students pass out in their final examination with good results every year and they get chance for higher studies in different universities in our country and abroad.
- b. The department has an efficient and dedicated faculty.

Weakness:

- a. The laboratory needs a new distillation plant.
- b. Shortage of space to accommodate a large number of students
- c. Shortage of faculty.
- d. Shortage of laboratory staff.

Opportunities: Chemistry honours students with good results get opportunity for higher studies in various fields like pure, applied chemistry, Bio, Marine, Agriculture Chemistry & Environmental studies along with other technological and vocational field like packaging etc.

Challenges: With all the limitation our all staff both teaching and non-teaching work hard and trying their best for the benefit of the students.

Future Plans: Upgradation of the Laboratory and installation of a new distillation plant. Purchasing more modern equipments for the laboratory and setting up a Classroom with ICT facility.

Evaluative Report of the Departments

1. Name of the department : **Department of Mathematics**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors)
4. Names of Interdisciplinary courses and the departments/units involved : **Physics, Chemistry, Social Science and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),
P.G. - (Semester)**
6. Participation of the department in the courses offered by other departments : **BCA, BBA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	03 (Three)	01 (one) 02 – Part Time

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Ranjee Prasad	M.Sc., Ph.D	Assist. Professor	Topology, Functional Analysis	10 Yrs.	01
Dhananjay Kuamar	M.Sc.	Part time		5 Months	Nil
Sanjeev Kr. Singh	M.Sc.	Part time		5 Months	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **40%**
13. Student -Teacher Ratio (programme wise) : **220:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Sanctioned - 02	Filled -02
Clerk	01
Peon	01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01, PG - 02**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications:
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International

- Social Sciences Directory, EBSCO host, etc.) : **Nil**
- * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in
- a) National committees : **None**
 - b) International Committees : **None**
 - c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Data not available**
23. Awards / Recognitions received by faculty and students : **Data not available**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
 - b) International : **Nil**
26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Math Hons.)	400	256	175	81	90%
B.Sc. Part-II (Math Hons.)	230	230	157	73	90%
B.Sc. Part-III (Math Hons.)	207	207	140	67	80%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	50%
PG to M.Phil.	N/ A
PG to Ph.D.	5%
Ph.D. to Post-Doctoral	N/A
Employed	
• Campus selection	10%
• Other than campus recruitment	20%
Entrepreneurship/Self-employment	30%

30. Details of Infrastructural facilities

- a) Library : **College Central Library**
b) Internet facilities for Staff & Students: **Yes**
c) Class rooms with ICT facility : **Nil**
d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Data not available**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures are delivered time to time.**
33. Teaching methods adopted to improve student learning
* **Lectured Method**
* **Group Discussion**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**
35. **SWOC** analysis of the department and Future plans :

Strength: Dedicated and qualified faculty and almost satisfactory infrastructure facility.

Weakness: More Computers required to make student and computer ratio 1:1

Opportunities: students passed out with good results in Mathematics honours from this department get opportunity for higher studies in various fields like pure, applied mathematics in different universities and institutes.

Challenges: With all the limitation our faculty work hard and trying their best for the benefit of the students. Our challenge is to work hard with a smiling face for all the students for their bright future. We are always ready to assist the students academically to reach their goal.

Future Plans:

- Upgradation of the computer laboratory to make student and computer ratio 1:1
- Bring more Research Projects in the department
- Organize national seminars

Evaluative Report of the Departments

1. Name of the department : **Department of Botany**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **Zoology & Chemistry**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **Zoology**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	04 (Four)	01 (One) 2- Part time

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Tribhuwan Narayan Singh	M.Sc., Ph.D	Associate Professor	Plant Pathology	35 Yrs.	Nil

Sri Bhupendra Kumar	M.Sc.	Part time	Cytogenetic	05 Yrs.	Nil
Sri Kunwar Sanjay	M.Sc.	Part time	Plant Pathology	02 Yrs.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **50:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 04**
Filled -02
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 01 & PG - 02**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **03**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited :
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**

- * SJR : Nil
- * Impact factor : Nil
- * h-index : Nil

20. Areas of consultancy and income generated : **Plant Pathology**
Income – Free Service

21. Faculty as members in

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **None**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **10%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **5%**

23. Awards / Recognitions received by faculty and students : **Nil**

24. List of eminent academicians and scientists / visitors to the department : **Yes**

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Hons.)	110	64	40	24	100%
B.Sc. Part-II (Hons.)	100	60	36	24	90%
B.Sc. Part-III (Hons.)	75	50	30	20	80%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	25%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	Data Not Available
• Other than campus recruitment	Data Not Available
Entrepreneurship/Self-employment	Data Not Available

30. Details of Infrastructural facilities

- a) Library : **College Central Library**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility : **Yes**
- d) Laboratories : **Available**

31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures, Seminar, Workshop**

33. Teaching methods adopted to improve student learning

- * **Smart Class**
- * **Audio –Video Method**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **NCC, Fine arts, Cultural Programme Sports and extension activities through NSS unit of College.**

35. SWOC analysis of the department and Future plans :

Strengths: Competent faculties & coordination among them with varied specialization.

Weaknesses: Preference for technical/ paramedical and other vocational courses drives away the front rankers. Students opting for general degree courses are not only economically challenged but also less meritorious.

Opportunities: Students are encouraged to take up higher studies and along with that necessary help is provided for taking civil/administrative services.

Challenges: Keeping students focused for taking up higher studies.

Future Plans:

- To establish a plant tissue culture laboratory.

Evaluative Report of the Departments

1. Name of the department : **Department of Zoology**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **Chemistry & Botany**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **No**
8. Details of courses/programmes discontinued (if any) with reasons : **No**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	04 (Four)	02 (Two)- Part time

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rupam Kumari	M.Sc., Ph.D	Part Time	Ichthyology & Inland Fisheries	03 Yr.	Nil
Dr. Braj Kishore	M.Sc., Ph.D	Part Time	Ichthyology & Inland Fisheries	03 Yr.	Nil

11. List of senior visiting faculty :
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **30%**
13. Student -Teacher Ratio (programme wise) : **64:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Sanctioned - 07**
Filled -02
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. : **Ph.D : 02**
16. Number of faculty with ongoing projects from
 - a) National **Nil**
 - b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : **Nil**
18. Research Centre /facility recognized by the University : **Yes**
19. Publications: :
 - * Publication per faculty :
 - * Number of papers published in peer reviewed journals (national / international) by faculty and students : **Nil**
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : **Nil**
 - * Monographs : **Nil**
 - * Chapter in Books : **Nil**
 - * Books Edited : **Nil**
 - * Books with ISBN/ISSN numbers with details of publishers : **Nil**
 - * Citation Index : **Nil**
 - * SNIP : **Nil**
 - * SJR : **Nil**
 - * Impact factor : **Nil**
 - * h-index : **Nil**
20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in

- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **01**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : **11%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **5%**

23. Awards / Recognitions received by faculty and students : No

24. List of eminent academicians and scientists / visitors to the department : Yes

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : **Nil**
- b) International : **Nil**

26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Sc. Part-I (Zoo. Hons.)	300	96	25	75	90%
B.Sc. Part-II (Zoo. Hons.)	300	96	25	75	90%
B.Sc. Part-III (Zoo. Hons.)	300	96	25	75	85%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
U.G	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Data Not Available**

29. Student progression

Student progression	Against % enrolled
UG to PG	80%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	Data Not Available Data Not Available
Entrepreneurship/Self-employment	20%

30. Details of Infrastructural facilities

- a) Library : **College Central Library**
 b) Internet facilities for Staff & Students: **Yes**
 c) Class rooms with ICT facility : **Yes**
 d) Laboratories : **Available**

31. Number of students receiving financial assistance from college, university, government or other agencies : **50%**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Special lectures are delivered departmental Seminars are also organized from time to time.**

33. Teaching methods adopted to improve student learning
 * **Smart Class**
 * **Audio –Video Method**
 * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**

35. **SWOC** analysis of the department and Future plans :

Strength:

- The department has well established teaching facilities with

modern infrastructure .

- Qualified and experienced faculty
- Departmental Library
- Departmental Seminars are conducted
- Discipline

Weakness:

- The dept., lacks, of Teaching Staff and other supporting staff.
- Irregular attendance of students

Challenge:

- To providing more industrial exposure to students.
- A Central institutional facility to be established.
- To generate the internal resources of the department.
- Communication skill among the students coming from rural background to be developed.

Future Plan:-

- a) Advanced Technology for Theory & Practical Classes.

FACULTY OF VOCATIONAL STUDIES

- 01. Department of Commerce**
- 02. Department of Computer Applications**
- 03. Department of Business Management**

Evaluative Report of the Departments

1. Name of the department : **Department of Commerce**
2. Year of Establishment : **1958**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :
U.G - Three Years (Honors' & General)
4. Names of Interdisciplinary courses and the departments/units involved : **BBA, Economics, Botany and Humanities**
5. Annual/ semester/choice based credit system (programme wise) : **U.G. - (Annual),**
6. Participation of the department in the courses offered by other departments : **BBA, Economics and Humanities**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses/programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts

	Sanctioned	Filled
Professor	Nil	Nil
Associate professor	Nil	Nil
Asst. professor	05 (Five)	01 (one) +03 Part time

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. H.P. Singh	M.Com,	Associate	Accounts	19 Yrs.	Nil

- publishers : Nil
- * Citation Index : Nil
- * SNIP : Nil
- * SJR : Nil
- * Impact factor : Nil
- * h-index : Nil
20. Areas of consultancy and income generated : **Consultancy provided to businessman of the city regarding investments free service**
21. Faculty as members in
- a) National committees : **None**
- b) International Committees : **None**
- c) Editorial Boards. : **None**
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme :**40%**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **5%**
23. Awards / Recognitions received by faculty and students : **Nil**
24. List of eminent academicians and scientists / visitors to the department : **Yes**
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National : **Nil**
- b) International : **Nil**
26. Student profile programme/course wise :

Academic Year 2014-15

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
B.Com Part-I (Hons.)	600	324	200	124	90%
B.Com Part-II (Hons.)	310	310	195	115	95%

B.Com Part-III (Hons.)	300	300	180	120	95%
------------------------	-----	-----	-----	-----	-----

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
B.Com Part-I (Hons.)	100%	Nil	Nil
B.Com Part-II (Hons.)	100%	Nil	Nil
B.Com Part-III (Hons.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : **Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	70%
PG to M.Phil.	Data Not Available
PG to Ph.D.	20%
Ph.D. to Post-Doctoral	Data Not Available
Employed	
• Campus selection	50%
• Other than campus recruitment	25%
Entrepreneurship/Self-employment	25%

30. Details of Infrastructural facilities

- a) Library : **Departmental Seminar Library**
- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility : **Nil**
- d) Laboratories : **Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies : **Nil**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : **Departmental Seminar organized from time to time, guest lecture provided.**

33. Teaching methods adopted to improve student learning

- * **Audio-Visual mode of teaching**
- * **Career Counseling**
- * **Group Discussion**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : **Participation in NCC, Fine arts, Debate, Cultural Programme Sports and extension activities through NSS unit of College.**

35. **SWOC analysis of the department and Future plans :**

Strength: The department of Commerce and Business Management is the pioneer in Bihar. It has produced many national and internationally acclaimed personalities who have made remarkable achievements in business and industries. It is also creditable that the department has introduced B.Com in the region. The department has very efficient and masterminds of the subject who have been shaping the careers of the students. The department has produced many university toppers in the examination.

Weakness: The department is enormous but it does not have sufficient permanent teachers on account of the ban of the fresh recruitment. Therefore the ad-hoc arrangements have to be made to meet the requirements.

Challenges: In the present a day world, the trend is towards commerce and management courses. With the coming of MNCs and spread of private entrepreneurship, this department has attained stronghold. Many new courses related Commerce and Management plus Add-on courses are the urgent need of the time to fulfill the aspirations of the job marketability. The department is making all strides to meet these requirements.

Opportunities: In the globalised world, new avenues are emerging at very rapid rate for the students of the department of Commerce. They have wider scope and areas for different jobs. They have great opportunities to join, MBA, CA, CS, BANKS, INSURANCE and other lucrative sectors.

Self financing courses and their evaluative reports

Evaluative Report of the Departments

1. Name of the department: **Department Of Computer Applications**
2. Year of Establishment : **2005**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph.D., etc.): **UG : BCA (Hons.)**
4. Names of Interdisciplinary courses and the departments/units involved: **NIL**
5. Annual/ semester/choice based credit system (Programme wise):
 - **B. C.A. : Semester Based Programme**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons: **No**
9. Number of teaching posts: **Self finance programme no post sanctioned by Govt.**

Teaching post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	NIL	NIL
10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,) **Not Applicable**
11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty: **B.C.A.: 100% (Lecture delivered and practical classes handled by the Visiting , ADHOC and contractual resource persons.**
13. Student -Teacher Ratio (Programme wise): **60:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Supporting staff	Sanctioned	Filled
Technical staff	NIL	NIL
Administrative staff	NIL	NIL

Technical and supporting staffs are also working in this department on ADHOC and Contractual basis.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name of the faculty	Qualification
Malay Kumar	M. Sc. (IT)
Narendra Kumar	MCA, M. Tech. (IT) Ph. D. CS (Ongoing)
Amit Kumar	BCA, MCA
Sanjiv Kumar	M. Sc. (IT)
Md. Firoz Alam	B. Tech. (CSE)
Shashikant Kumar	BCA, M. Sc. (IT)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **NIL**

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**

18. Research Centre /facility recognized by the University: **NIL**

19. Publications:

* a) Publication per faculty:

Name of the faculty	Type of Publication	No of Publication
Narendra Kumar	Journal Paper (International)	01

Paper entitled “CLOUD COMPUTING – An ultimate technique to minimize computing cost in developing countries”, published in International Journal of Computer Technology and Applications in Volume 3 Issue 2 (Page no. 676-681).

* Number of papers published in peer reviewed journals (national / International) by faculty and students: **01 (One)**

* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): **01**

- * Monographs: **NIL**
- * Chapter in Books: **NIL**
- * Books Edited: **NIL**
- * Books with ISBN/ISSN numbers with details of publishers: To be submitted at the time of peer team visit. **NIL**
- * Citation Index. **NA**
- * SNIP- **NA**
- * SJR **NA**
- * Impact factor: **NA**
- * h-index- **NA**

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- a) National committees : **NIL**
- b) International Committees : **01**
- c) Editorial Board : **NIL**

22. Student projects

- Percentage of students who have done in-house projects including inter departmental/Programme:
UG : BCA
100 % students complete their Project Work in house.
- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies:
NA

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding:
NIL

26. Student profile Programme/course wise:

***M = Male *F = Female**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BCA –I Sem	210	90	83	17	95%
BCA –II Sem	90	90	80	17	85%
BCA -V & VI (Sem.)	90	90	80	17	85%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
BCA- I & II (Sem.)	100%	Nil	Nil
BCA -III & IV (Sem.)	100%	Nil	Nil
BCA- V & VI (Sem.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.: **NA**

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed Campus selection Other than campus recruitment	
Entrepreneurship/Self-employment	NA

30. Details of Infrastructural facilities

- Library:
The Computer Applications has separate Library having books on different topics to fulfill the need of B.C.A. students.
- Internet facilities for Staff & Students:

Secured Wi-Fi Internet connectivity available throughout the campus for the students and employee as well.

- Laboratories:

The department has separate well equipped laboratory of the following:

- **Secured LAN based laboratory is available in the department to provide practical training to the students.**

31. Number of students receiving financial assistance from college, university, Government or other agencies-

Session	Name of scholarship	Number of students
2012-13	NA	NA
2013-14	NA	NA
2014-15	NA	NA

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts:**NIL**

33. Teaching methods adopted to improve student learning-

- 1. Time division method adopted in delivering the Lecture where 45 minutes is allocated for the lecture on a particular topic while 15 minutes is used to ask the short questions and interaction with the students on the delivered lecture. This technique attract more attention of the students during the lecture.**
- 2. Use of Audio – Visual tools and Electronic Study Material as Learning resource.**
- 3. Periodical module wise test to enhance learning reinforcement process.**
- 4. Quiz contest on a particular topic of syllabus for the reinforcement of knowledge base.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- **Participation in Energy Conservation Campaign**
- **Plantation inside the College Campus**

- **Participation in AIDS Awareness Campaign**
- **Conduction of different Public Awareness Programs such as Prevention from Electronic Fraud, Prevention from Malaria, Filaria, etc.**

35. SWOT analysis of the department and Future plans-

Future Plans:

- MCA course on arrangement of required resources and approval of AICTE.
- Construction of Conference Hall.
- Installation of Smart Boards on getting substantial grant.

Evaluative Report of the Departments

1. Name of the department: **Department of Business Management**
2. Year of Establishment : **2005**
3. Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., and Integrated Masters Integrated Ph.D., etc.):
UG : BBA
4. Names of Interdisciplinary courses and the departments/units involved:
NIL
5. Annual/ semester/choice based credit system (Programme wise):
• **B.B.M. (Hons.) : Annual Based Programme**
6. Participation of the department in the courses offered by other departments: **NIL**
7. Courses in collaboration with other universities, industries, foreign institutions, etc: **NIL**
8. Details of courses/Programmes discontinued (if any) with reasons:
No
9. Number of teaching posts:

Teaching post	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,) **Not Applicable**
11. List of senior visiting faculty: **NIL**
12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:
B.B.A. : 100% (Lecture delivered and practical classes handled by the Visiting , ADHOC and contractual resource persons.
13. Student -Teacher Ratio (Programme wise): **60:1**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Supporting staff	Sanctioned	Filled
Technical staff	NIL	NIL

Administrative staff	NIL	NIL
-----------------------------	------------	------------

Technical and supporting staffs are also working in this department on ADHOC and Contractual basis.

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name of the faculty	Qualification
Dr. S.K.Mukherjee	Ph.D.
Dr. N.K.Singh	Ph.D.
Dr. Kaiser Ahmad	Ph.D.
Sri Pramod Kumar Singh	M.Com.
Dr. Muni Kishore Singh	M.A., Ph.D.

16. Number of faculty with ongoing projects from
a) National
b) International funding agencies and grants received: **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: **NIL**
18. Research Centre /facility recognized by the University: **NIL**
19. Publications: **NA**
a) Publication per faculty: **Nil**
- * Number of papers published in peer reviewed journals (national / International) by faculty and students:
 - * Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs: **NIL**
 - * Chapter in Books: **NIL**
 - * Books Edited: **NIL**
 - * Books with ISBN/ISSN numbers with details of publishers: To be

	submitted at the time of peer team visit.	NIL
*	Citation Index.	NA
*	SNIP-	NA
*	SJR	NA
*	Impact factor:	NA
*	h-index-	NA

20. Areas of consultancy and income generated: **NIL**

21. Faculty as members in

- a) National committees : **NIL**
- b) International Committees : **NIL**
- c) Editorial Board : **NIL**

22. Student projects

- Percentage of students who have done in-house projects including inter departmental/Programme:

UG : B.B.M.

100 % students complete their Project Work in house.

- Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies: **NA**

23. Awards / Recognitions received by faculty and students: **NIL**

24. List of eminent academicians and scientists / visitors to the department: **NIL**

25. Seminars/ Conferences/Workshops organized & the source of funding:

NIL

26. Student profile Programme/course wise:

*M = Male *F = Female

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			M	F	
BBA –I Sem &II Sem	22	22	16	6	100%
BBA–III & IV(Sem)	22	22	16	17	100%
BBA -V & VI (Sem.)	22	22	16	17	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other states	% of students from abroad
BBA –I Sem &II Sem	100%	Nil	Nil
BBA–III & IV(Sem)	100%	Nil	Nil
BBA -V & VI (Sem.)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.: **Data not available**

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Data not available
Employed	Data not available
Campus selection	
Other than campus recruitment	
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- Library:
The BBA Dept. has separate Library having books on different topics to fulfill the need of B.B.A. students.
- Internet facilities for Staff & Students:
Secured Wi-Fi Internet connectivity available throughout the campus for the students and employee as well.
- Laboratories:
The department has separate well equipped laboratory of the following:
- Laboratory is available in the department to provide practical training to the students.

31. Number of students receiving financial assistance from college, university, Government or other agencies -**No**

32. Details on student enrichment programmes (special lectures / workshops /Seminar) with external experts: **NIL**
33. Teaching methods adopted to improve student learning-
Use of Audio – Visual tools and Electronic Study Material as Learning resource.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
 - **Plantation inside the College Campus**
 - **Participation in AIDS Awareness Campaign**
35. SWOT analysis of the department and Future plans-
Future Plans:
 - MBA course on arrangement of required resources and approval of AICTE.
 - Construction of Conference Hall.

F. ANNEXURES

Annexure – I : Courses taught in college by the approval of V.K.S.U, Ara

Annexure – II : Copy of certificate of recognition U/S 2(f) & 12B of UGC

Annexure –III :Copy of grant sanction letter under UGC XIIth. Plan.

Annexure – IV: Copy of IEQA(Institutional Eligibility for Quality Assessment) status.

Annexure – V : IEQA Report

Annexure – VI: LOI (Letter of Intent) Report

Annexure – I : Courses taught in college by the approval of V.K.S.U, Ara



वीर कुँवर सिंह विश्वविद्यालय, आरा
VEER KUNWAR SINGH UNIVERSITY, ARA (BHOJPUR)
(BIHAR), PIN- 802301

Office of the Registrar

Fax No. - 06182-239209

Ref. No. CCD/203/ESK/15

Dt: 31/03/2015

TO WHOM IT MAY CONCERN

This is to certify that **MAHARSHI VISHWAMITRA MAHAVIDYALAYA, BUXAR (BIHAR)** a constituent unit of **Veer Kunwar Singh University, Ara**, recognized by UGC under section 2f and 12B of UGC act 1956 and is affiliated to teach following subjects till current academic year 2014-15.

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permane nt	Tempora ry	
(I)	Three year B.A. (Hons.) Courses in English, Hindi, Sanskrit, Political Science, Psychology, Economics, History & Philosophy	Permanent		2014-15
(II)	Three year B.Com (Accounts Hons.) Course	Permanent		2014-15
(III)	Three year B.Sc (Hons.). Courses in Physics, Chemistry, Mathematics, Botany & Zoology	Permanent		2014-15
(IV)	Three year B.A. (General Course)	Permanent		2014-15
(V)	Three year B.Sc. (General Course)	Permanent		2014-15
(VI)	Three year B.Com. (General Course)	Permanent		2014-15
(VII)	Three year B.C.A (6 Semester) (Self Financed)	Permanent		2014-15
(VIII)	Three year B.B.A (Self Financed)	Permanent		2014-15
(IX)	Two year (4 Semester) M.A. Course in Hindi, Political Science, History & Psychology.	Permanent		2014-15

[Signature]
C.C.D.C.
(V.K.S.U, Ara)
CCDC
V.K.S University, Ara,
Bihar

[Signature]
Registrar
(with Name, Seal and Signature)
V.K.S.U. ARA.
Mangj Kumar

Annexure – II : Copy of certificate of recognition U/S 2(f) & 12B of UGC

University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110002.

No.F.B-66/B1 (CP) June, 1983.

To,
The Co-ordinator,
College Development Council,
Magadh University,
BODH-GAYA, (BIHAR).

16 JUN 1983

Subj:- UGC Preparation of list of Colleges under Section 2(f) of the UGC Act, 1956 (modified upto 17th June, 1977) - inclusion of colleges in the list.

Sir,

I am directed to refer to your letter No.X/Dev.441/83 dated 19-4-83 on the above subject and to say that name of the following college has been declared fit to receive Central assistance in terms of the rules framed under Section 12(A) of the UGC Act, 1956 as the University has since taken over this college as a "Constituent College":-


Name of the College	Year of Estab.
Daudnagar College, Daudnagar (Aurangabad) Bihar. Dr.C.P.Singh.	1972

The names of the following Colleges have been transferred in the above list from the head "Non-Govt.colleges teaching upto Bachelor's Degree" to the head "Constituent Colleges" :-

S.No.	Name of the College	Year of Estab.
1.	Anjabat Singh College Bikramganj (Rohtas) Shri Kamalapati Singh	1958
2.	Anugrah Memorial College, Gaya. Shri Dishwanath Singh.	1964
3.	Anugrah Narain College Anisobari, Patna-2 Shri Rajendra Prasad Singh.	1961
4.	Anugrah Narain Smerak Mahavidyalaya Mubinagar (Gaya) Shri Ramdhari Singh.	1971
5.	A.N.S.College, Barh (Patna) Shri Ram Narain Singh (prof.-in-charge)	1951

✓ 20.	Maharishi Vigneshwara Mahavidyalaya Buxar (Shahabad) Shri Gopaljan Jha Professor-in-charge	1957
21.	Kailashari College Naubatpur (Patna) Shri Bengali Singh	1967
✓ 22.	Ramlakhan Singh Yadav College Bakhtapur (Patna) Shri Jagdish Prasad Maitra	1967
✓ 23.	Ram Ratan Singh College Makanch (Patna) Shri Ram Chandra Sharma	1958
X 24.	Sardar Vallabhai Patel College, Bhabua (Shahabad) Rohtas Shri Jyotsna Kumar	1957
✓ 25.	Satyendra Narayan Sinha College Tukhari (Gaya) Dr. Jit. Ram Pashak.	1966
✓ 26.	Satyendra Narayan Sinha College Jhansabad (Gaya) Shri Ramadhar Singh	1970
27.	Sachidanand College Shahdol, Khairi Bazar, P.O. Doo Khairi (Shahabad) Shri Krishna Prasad (Prof. in-charge)	1970
✓ 28.	Shoodani College Mehandia, Azamgarh, Gaya Shri H.N. Dubey (Prof. in-charge)	1967
✓ 29.	Somavati Mahabab Das College Sripalpur Poonpura, Patna. Shri B.P. Singh.	1958
✓ 30.	Sri Chand Udasin College Hilsa Sri Ram Dayal Singh	1957
✓ 31.	Sri Gadadhar Acharya Janta College Rambagh Bihra (Patna) Shri D.N. Rowat (Prof. in-charge)	1955
✓ 32.	S.N. Sinha College Maraliganj (Muzaffarpur) Shri S.N. Singh.	1967
X 33.	S.P. Jain College Sagaria (Rohtas) Shri Ramchandra Singh Kishyap	1955

Annexure –III : Copy of grant sanction letter under UGC XIIth. Plan.



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

प्रान-विश्वविद्यालय विमुक्तये

No. BVK9-007/12-13 (ERO) ID No. BVK9-007 Date: 28-Mar-14
The Accounts Officer University Grants Commission Eastern Regional Office, Kolkata 700 098 S.No. 221445

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to
Sir/Madam, **Maharshi Vishwamitra Mahavidyalay**

I am directed to convey the sanction of the Commission for payment of Rs. **727893** towards the scheme **XIIth Plan College Development** to the Principal, **Maharshi Vishwamitra Mahavidyalay** for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Undergraduate				
Plan Block Grant				
Plan Block Grant-Head-31	583947	0	233578	233578
Plan Block Grant-Head-35	2335788	440000	494315	934315
Total			727893	

The College is requested to note:

A. SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
 B. ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
 C. General district: General-77.5%, SC-15% and ST-7.5%
 D. No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

2. The sanctioned amount is debit to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
 3. The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:
 Principal,
Maharshi Vishwamitra Mahavidyalay
Buxar Bhojpur
Bihar 802101

(b) Account No.: 11327565823
 (c) Name & Address of Branch: State Bank of India, Main Road, Buxar
 (d) MICR Code of Branch: 802002003
 (e) IFSC Code : SBIN0001227
 (f) Type of Account : SB/Current/Cash Credit.

4. The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
 5. The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.
 6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
 7. The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
 8. The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
 9. A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
 10. The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.



UNIVERSITY GRANTS COMMISSION
EASTERN REGIONAL OFFICE
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28/5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. _____ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No. 531 (UGC) dated 3/28/2014
20. This issue with the approval of _____ vide Diary No. _____ dated _____

Yours faithfully,

(Dr. Mohammad Arif)
Joint Secretary

Copy forwarded for information and necessary action to :

1. Principal,
Maharshi Vishwamitra Mahavidyalay
Buxar Bhojpur
Bihar 802101

He/She is requested to abide by these instructions/Guidelines of sanction order
2. Registrar/ Director, Co-ordinator, College Development Council, Veer Kunwar Sin University
3. Auditor General, Govt. of Bihar
4. The Secretary, Higher Education, Govt. of Bihar
5. The Director of Public Instructions (Higher Education) Govt. of Bihar
6. Undergraduate

Details of the amount is being released:

General component: Rs.	564117
SC component:Rs.	109184
ST component: Rs.	54592
TOTAL:	727893

(Avtar Singh)
Under Secretary

Annexure– IV:Copy of IEQA(Institutional Eligibility for Quality Assessment) status.



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

IEQA EVALUATION RESULT

DETAILS	RESULT
Track ID	BRCOGN23817
Name Of The College	Maharshi vishwamitra mahavidyalaya, buxar
Address	charitravan, Buxar
E-Mail	mvcollegebuxar@gmail.com
IEQA Submission Date	06/10/2015
IEQA Closing Date	06/10/2015
IEQA Evaluation Status	<p>Congratulations ! You have earned IEQA status . Institution should submit SSR/SAR (5 hard copies and 1 soft copy) within six months from the date of obtaining IEQA Status.</p> <p>Please note that the SSR/RAR uploaded on your institutional website must not be password protected and accessible to public until completion of the A&A process by NAAC. For further details/ instructions on procedures and timelines for processing A&A applications kindly visit our website: www.naac.gov.in</p> <p>Note :</p> <p>a) No Separate intimation will be mailed on the above matter.</p> <p>b) Ensure submission of the SSR in the correct and applicable format. Please use the NAACs Manual for Self Study applicable to your institution.</p> <p>c) The Institutions are hereby advised to upload information on All India Survey of Higher Education in MHRD website (http://aishe.gov.in) under intimation to NAAC. At the time of submission of SSR/RAR to NAAC, institutions have to submit the documentary proof of uploading the AISHE information</p> <p>Please note that a copy of IEQA application submitted by college is to be annexed to SSR/SAR so that peer team can verify the data</p> <p>Kindly note: SSR/SAR should be submitted by post/courier only. SSR/SAR will not be accepted by hand in NAAC office.</p>

Annexure – V : IEQA Report

Track ID-BRCOGN23817

College Name-Maharshi
vishwamitra mahavidyalaya,
buxar

Page 1 of 3

IEQA SUBMISSION DATE-06/10/2015

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA)
QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	Maharshi vishwamitra mahavidyalaya, buxar	Year of establishment	1958
Location of the college	URBAN		
2 ADDRESS			
Address	charitravan, Buxar	City	Buxar
State	Bihar	Pin Code	802101
Website	www.mvcollegebuxar.org	E-Mail	mvcollegebuxar@gmail.com
Phone STD Code	06183	Phone No	222010
Fax STD Code	06183	Fax	222010
3 HEAD OF THE INSTITUTION			
Name	Prof. BALAJEE PRASAD VERMA	Designation	Principal-in-Charge
Status of appointment	TEMPORARY		
4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	06183	Phone number	222010
Fax std code	06183	Fax	222010
Mobile	+919430273587	E-Mail	mvcollegebuxar@gmail.com
5 DOES THE COLLEGE FUNCTION FROM			
a. MAIN CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	6.5	7891.35	
RENTED BUILDINGS	0.0	0.0	
b. SATELLITE CAMPUS			
	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.	
OWN BUILDINGS	0.0	0.0	
RENTED BUILDINGS	0.0	0.0	
6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	Veer Kunwar Singh University, Arrah	Other	
Nature of relationship with the university	CONSTITUENT	If affiliated, status of affiliation	
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		Name of the Regulatory Council(s)	
8 COLLEGE FUNCTIONING			
Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GRANT-IN-AID	Management	UNIVERSITY
9 MANAGEMENT/TRUST DETAILS			
Name of the Management		Recognition under Ugc Act.1956	2f & 12b
10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER			

Track ID-BRCOGN23817

College Name-Maharshi
vishwamitra mahavidyalaya,
buxar

Page 2 of 3

Society's registration Act of 1960	no	Relevant Act of the respective state Govt.	yes					
Any other(please specify)								
11 NUMBER OF DEGREES OFFERED BY THE COLLEGE								
UG	19	PG	4					
Research	0	Others	0					
Total	23							
12 DETAILS OF DEGREES OFFERED(B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)								
Arts	B.A (HONS.) & B.A. (GEN.)	Commerce	B.COM. (HONS.) & B.COM (GEN.)					
Science	B.SC. (HONS.) & B.SC.(GEN.)	Education						
Health Science		Engineering & Technology						
Management	BBA	Others	BCA					
Is the college opting for Assessment & Accreditation of Teacher Education department separately?			no					
Is the college opting for Assessment & Accreditation of Physical Education department separately?			no					
Number of departments			16					
13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)								
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	890	672	33	132	0	0	0	0
SC/ST	176	133	35	21	0	0	0	0
OBC	722	543	27	82	0	0	0	0
Total	1788	1348	95	235	0	0	0	0
Grand Total	3466							
14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES								
	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	44	16	0	0	0	0	0	0
SC/ST	11	9	0	0	0	0	0	0
OBC	31	9	0	0	0	0	0	0
Total	86	34	0	0	0	0	0	0
Grand Total	120							
Total number of students in the college			3586					
15 NUMBER OF TEACHING,TECHNICAL AND ADMINISTRATIVE STAFF								
	Permanent		Temporary		Total			
	Male	Female	Male	Female	Male	Female		
Teachers with PG	14	0	12	3	26	3		
Teachers with M.Phil.	0	0	0	0	0	0		
Teachers with Ph.D	13	0	0	0	13	0		
Teachers with NET/SLET	0	0	0	0	0	0		
Technical staff	9	0	0	0	9	0		
Administrative staff	20	2	0	0	20	2		
Support staff	23	3	0	0	23	3		
Total no. of teachers	27	0	12	3	39	3		
16 SUPPORT SERVICES								
Number of titles of books			36491					
Number of journals			15					
Number of e-resources			12					
Does the college have a registered Alumni Association?			no					
Does the college have a functional Placement Cell?			no					
17 UNIT COST OF EDUCATION								
Unit Cost=Total annual expenditure divided by no. of students enrolled			18164.0					
Unit cost calculated excluding salary component			5252.0					

Track ID-BRCOGN23817

College Name-Maharshi
vishwamitra mahavidyalaya,
buxar

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18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE	
First	ONLINE ADMISSION FACILITY STARTED FROM ACADEMIC YEAR 2014.
Second	A LARGE LEVEL HEALTH CAMP. ORGANIZED IN COLLEGE TO AWARE LOCAL RESIDENTS & VILLAGERS WITH SEVERAL HEALTH & HYGIENE ISSUES IN NOV. 2014.
Third	A SEMINAR ON ENVIRONMENTAL POLLUTION WAS ORGANIZED BY DEPT. OF BOTANY IN YEAR 2013.
Fourth	FIVE DAYS WORKSHOP ON SELF SKILL DEVELOPMENT ORGANIZED BY CAREER & COUNSELING CELL OF COLLEGE IN YEAR 2012.
Fifth	A LOCAL SEMINAR ON TOPIC (DALIT EMPOWERMENT IN INDIA) ORGANIZED BY DEPARTMENT OF ECONOMICS IN THE MONTH OF DEC. 2014.
Section 2: Institutional Data Questionnaire	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-abled friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	25-50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	20-40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget	2-4%
20. Average pass percentage of graduating students	>70%
21. Computer students ratio	1:30-1:60
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	5-10%
23. Percentage of permanent teachers with Ph.D. qualification	>40%
24. Percentage of classes taught by guest faculty or temporary teachers	<20%
25. Students teacher ratio	>50:1
26. Percentage of faculty positions filled against sanctioned posts	<60%
27. Number of add-on courses conducted by the college	<3
28. Awards received by the students in sports and cultural activities in the last four years	State or University Level
29. Percentage of teachers having on-going or completed research projects in the last four years	10-25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	2-4
31. Number of Journals subscribed in the library National or International	10-20
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%
Certificate	
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.	

Annexure – VI : LOI (Letter of Intent) Report

 NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद <small>(An Autonomous Institution of the University Grants Commission)</small> <small>विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान</small>		
	LOI submitted date	19/02/2015
	Track id	BRCOGN23817
1	Process and Cycle	ACCREDITATION, Cycle: 1
2	Institution Name	MAHARSHI VISHWAMITRA MAHAVIDYALAYA, BUXAR
3	Name of the Head of the Institution	DR.NAVEEN KUMAR
3a	Designation	PRINCIPAL
4	Address	CHARITRAVAN, BUXAR
	City	BUXAR
	State	BIHAR
	Pin code	802101
	Phone no.	06183 222010
	Mobile no	9934041081 9431087192
	Fax	06183 222010
	Email	mvcollegebuxar@gmail.com info@mvcollegebuxar.org
	Website	www.mvcollegebuxar.org
5	Date of Establishment	11/06/1958
5a	Have two batches of students graduated from the college	Yes
6	Is the College recognized under section 2f of UGC act?	Yes
6a	Date of Recognition by UGC under 2f	16/06/1983
	Uploaded UGC 2f certificate	2(F) CERTIFICATE.PDF

7	Is the College recognized under section 12B of UGC act?	Yes
7a	Date of Recognition by UGC under 12(B)	16/06/1983
	Uploaded UGC 12B certificate	12B CERTIFICATE.PDF
7b	Name of the university to which the college is Affiliated or of which the college is Constituent	VEER KUNWAR SINGH UNIVERSITY, ARRAH
	State in which affiliating university is located	BIHAR
	Type Of Affiliation	PERMANENT
	Uploaded Certificate	LATEST AFFILIATION CERTIFICATE.PDF
7c	If the institution is not affiliated to a university,does it offer any programmes recognized by any Statutory Professional Regulatory (SPR) Council which is equivalent to a post graduate programme of a university	No
	Name of the Programmes	
	Name of SPR Council recognizing it	
	Equivalent University degree	
8a	Is the institution recognised as an Autonomous College by the UGC?	No
	Autonomous Date	
	Uploaded Certificate	
8b	Is the institution recognised as College with 'Potential for Excellence(CPE)' by the UGC	No
	CPE Date	

	Uploaded Certificate	
8c	Is the college offering any programmes by any Statutory Regulatory Authority(SRA)?	No
	Statutory Regulatory Bodies	
9a	Nature of the college	GOVERNMENT
9b	Number of degrees offered	Certificate: : Diploma: : UG: :19 PG: :4 PG Diploma recognized by statutory authority: : Research: : Others: :
9c	Details of degrees offered	Arts: :B.A(HONS.),B.A(GEN.), M.A Commerce: :B.COM(HONS.),B.COM(GEN.) Science: :B.SC.(HONS.),B.SC.(GEN.) Education: : Health Sciences: : Engineering and Technology: : Management: :BBA Others: :BCA
10	Whether Teacher Education / Physical Education department is opting for A&A process separately?	No
11	Total Number of Teaching Staff Non-Teaching Staff Students	25 57 11039
12	Date of establishment of IQAC	

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
P. O. Box No. 1075, Nagarbhavi, Bangalore -560072,
Karnataka, India
Phone. +91-80-23210261



Estb. : 1958

MAHARSHI VISHWAMITRA MAHAVIDYALAYA, BUXAR

(A Constituent unit of Veer Kunwar Singh University, Ara)

Charitravan, Buxar (BIHAR), PIN – 802101

Telephone No. : 06183 - 222010

Mobile No. : +91- 9934041081 / +91-9431087192

Website : www.mvcollegebuxar.org

Email ID : mvcollegebuxar@gmail.com

Office of The PRINCIPAL

Date: 05.03.2016

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **MAHARSHI VISHWAMITRA MAHAVIDYALAYA, BUXAR** fulfils all norms

1. Stipulated by the affiliating University **A Constituent Unit of Veer Kunwar Singh University, Ara**
and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc] and
Recognised U/S 2(f) & 12B of UGC act 1956.
3. The affiliation and recognition [if applicable] is valid as on date.
Permanent Affiliation till date (Academic year 2015-16)

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

N/A

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Place: **BUXAR**

Date:

(DR.NAVEEN KUMAR)

Principal / Head of the Institution

(Name and Signature with Office seal)



Estb. : 1958

MAHARSHI VISHWAMITRA MAHAVIDYALAYA, BUXAR

(A Constituent unit of Veer Kunwar Singh University, Ara)

Charitravan, Buxar (BIHAR), PIN – 802101

Telephone No. : 06183 - 222010

Mobile No. : +91- 9934041081 / +91-9431087192

Website : www.mvcollegebuxar.org

Email ID : mvcollegebuxar@gmail.com

Office of The PRINCIPAL

Date: 05.03.2016

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

(DR.NAVEEN KUMAR)

Principal

Place:**BUXAR**

Date: